



Karratha Netball Association
Competition Handbook

Karratha Netball Association – Competition Handbook



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Handbook Revision:

Rev	Issue Date	Nature of Amendment	Author
0	Feb 2022	Document Creation	Tracy Kitching
1	06/02/2023	Annual Update, including addition of relevant information by By-Laws that have been superseded	Kristy Hodges
2	28/03/2023	General update to correct grammar & minor issues. Amendment to Appendix B – inclusion of Division 3 for Junior Talent Identification.	Kristy Hodges
3	02/05/2023	Updated to reflect specific requirements for Winter 2023 & inclusion of 10's Modified Rules, refer to Section 20 – Match Duration & addition of Section 7.1.2 & Appendix F	Kristy Hodges
4	10/08/2023	 Update to align with WANL GIG Competition Manuals Update of penalty for Ineligible players – loss of 2 x comp points for offending teams as well as forfeit of match Complaints procedure added to Handbook opposed to separate policy Provision for rolling substitution trial in 2024 	Kristy Hodges
5	18/03/2024	Revisions post 2023 Season, ahead of 2024 Season. Reduction in Single Game Vouchers to a maximum of 3. Inclusion of 8-Year-Old division Increase in cost of Single Game Vouchers to \$25 per voucher. Reduction in the 'Play up' limit to a maximum of 3 games. Link to Netball WA's Gender and Transgender Diversity Position Statement Removal of no limit on SGV for Men's Competition. Inclusion of rolling subs from U12 Division and up. Deadline for payment of Fines moved prior to Finals.	Jacqui Jones
6	5/3/2025	 Removal of Affiliated Teams Inclusion of age guidelines to Open Junior Divisions. Removal of Tribunal procedure into a separate standalone policy. Removal of Life Member criteria and procedure into a separate standalone policy. Update to Umpire payments table. Update to Junior Development – 'Play-Up Players' Adjustment to Junior Structure – change from 'Age' to 'School Year' 	Jacqui Jones

1 INTRODUCTION

This Competition Handbook is to be read in conjunction with the Karratha Netball Association (KNA) Constitution and World Netball - Rules of Netball 2024 Edition.

1.1 Objective

KNA forms part of the Netball WA (NWA) Competition Framework and Pathway. The outcomes are to:

- deliver a representative pathway competition.
- ensure the continued development of all participants athletes, coaches, umpires, and officials
- introduce new participants and divisions to the competition format; and
- raise and enhance the profile of netball within the City of Karratha

1.2 Application and Scope

The KNA Competition Handbook establishes the rules and ways competitions will be administered by the Association. The World Netball – Rules of Netball will apply to all KNA Competitions unless modified in this Handbook.

1.3 Order of Precedence

If there is any ambiguity, inconsistency, or conflict between the provisions of any documents comprising of KNA, then the documents take precedence in the order as set out below:

- Karratha Netball Association Constitution
- Karratha Netball Association Competition Handbook
- Karratha Netball Association Operating Procedures

2 DEFINITIONS AND ABBREVIATIONS

Name	Definition		
ADO Association Development Officer			
Affiliated Club	Any group of teams or singular team which has met the requirements set out		
Allillated Club	in this Handbook and Constitution		
Association	Karratha Netball Association		
AUDO	Association Umpiring Development Officer		
Clearance Clearing of a member from one club to another after registration has o			
Club/Clubs Any Club, School, or Teams			
Committee As defined in the Karratha Netball Association's Constitution			
Competition Any Karratha Netball Association ran competitive program			
	A panel appointed by the KNA, led by the Vice President, to administer the		
Tribunal Panel	Karratha Netball Association – Tribunal Procedure. It shall consist of a		
	Chairperson and no fewer than three Tribunal members.		
CofK City of Karratha			
Deregistering - The deregistering of player(s) from Clubs applies when a Club see			
Player	remove a player(s) from their listing of player registrations		

I DIVISION	and deduced a self-resulting a series (CC) and (CC) and (CC) and (CC) are a self-resulting (CC) are a self-resulting (CC) and (CC) are a self-resulting (CC) are a self-resulting (CC) and (CC) are a self-resulting (
Division	A graded zoned section within a competition comprising teams of a similar			
	standard and ability.			
Office Holders A	As per positions described in the Constitution			
Financial H	laving no outstanding debts			
Fixtures Li	ist of scheduled matches between teams for a division of a competition.			
Gender re Identity ch	Defined in the Sex Discrimination Act 1984 (Cth) (the Act) as the gender elated identity, appearance or mannerisms or other gender related characteristics of a person (whether by way of medical intervention or not), with or without regard to the person's designated sex at birth.			
Grading T	he process used to allocate club teams into divisions.			
KNA K	Karratha Netball Association			
	The administration office of the Karratha Netball Association located at the Karratha Leisureplex.			
IVIATON	A game played between two teams on a scheduled fixture date of the competition.			
Match Day T	he day of a Match.			
Match Day K	KNA Committee representative (including Umpiring Sub Committee) who is			
Official present on Match Day and may be able to assist with a complaint or d				
NetSetGo (NSG)	Netball Australia's junior entry netball program			
Non Binary	he umbrella term for gender that sit within, outside of, across or between the			
Non-Binary sp	pectrum of the male and female binary.			
NWA N	Netball WA			
NWNR N	Northwest Netball Region			
i Plaver	A person who is a financial club member and who qualifies to play in a KNA competition.			
Points po	A scoring system applied for teams winning or drawing matches. The total points gained during a season shall determine a team's relative position on the adder.			
Registered K	A person who has completed the registration form in the format prescribed by KNA and paid the applicable fees for the current year and is a member with a KNA Club and Netball WA.			
Round A	All matches playing in a division on a particular day/week.			
Season S	Vinter competition period generally second & third school terms (eg. May to Sep) Mixed competition period generally fourth school term (eg. Oct to Dec)			
	Single Game Voucher			
Transfer	The moving of a player's data from one Club to another within the online nembership database system.			
	Vorking with Children Check			

3 KNA SOCIAL COMMUNICATIONS

Platform	Link
Facebook	Karratha Netball Association
Website www.karrathanetballassociation.com	

Instagram	Karrathanetballassoc_
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4 CONTACTS

Enquiry Type	Email Address	
Registration, Results & Ladders Enquiries	registrar@karrathanetball.onmicrosoft.com	
Umpiring Enquiries	audo@karrathanetball.onmicrosoft.com	
Competition/Grading Enquiries	competition@karrathanetball.onmicrosoft.com	
Accounts Payable/Receivable	treasurer@karrathanetball.onmicrosoft.com	
Player / Coach Development / KADS	ado@karrathanetball.oncmicrosoft.com	
NetSetGo	nsg@karrathanetball.oncmicrosoft.com	
North West Netball Championships &	ado@karrathanetball.onmicrosoft.com	
Association Champs		
Secretary	secretary@karrathanetball.onmicrosoft.com	
Events & Fundraising	events@karrathanetball.onmicrosoft.com	
Social Media, Publicity & Marketing	media@karrathanetball.onmicrosoft.com	
Grievances & Complaints	vicepresident@karrathanetball.onmicrosoft.com	
President	president@karrathanetball.onmicrosoft.com	

4.1 Club Contacts

Club	Email Contact
Blades Netball Club	bladesnetball@gmail.com
Cougars Netball Club	cougarsnetball.secretary@gmail.com
Dampier Sharks Netball Club	dampiernetball@gmail.com
Karratha Falcons Netball Club	President.falconsnetball@gmail.com
Karratha Kats Netball Club	karrathakatsnetball@outlook.com
Tequiras Netball Club	tequiras@outlook.com
Thunderbolts Netball Club	karrathathunderbolts@gmail.com
Wickham Netball Club	wickhamnetballassociation@gmail.com
Burrup Flames Netball Club	burrup.flamesnetball@outlook.com

5 MEMBERSHIP

Membership of the KNA may consist of:

- Affiliated Clubs an Affiliated Club is one or more teams wishing to register as a Club
- Individuals (Affiliated Club) individuals that are members of an Affiliated Club and may be playing or non-playing members
- Community Officials include non-playing umpires, and other officials as defined that are not a member of an Affiliated Club or Affiliated Team
- Life Members

Members, inclusive of all those listed above:

• Must complete any registration form(s) and other forms as requested by the date stipulated

- Pay Affiliation Fees as per Individual Membership and NetSetGo Fee Structure
- Agree to abide by the Constitution and this Competition Handbook
- Refer matters to the Committee for advice and decision as required
- Participate in KNA competitions
- Request assistance with governance, coaching and umpiring matters
- Attend programs or workshops conducted by KNA
- Submit to the Committee, by a date stipulated, proposed alterations to KNA's Constitution or Competition Handbook

5.1 Affiliated Club - Requirements

In addition to the Compliance of Affiliated Clubs described in the constitution, a Club who participates in the KNA must:

- Adopt, implement and comply with this Competition Handbook and endeavour to educate their members about the Competition Handbook.
- Submit their team(s) nominations as described in this Competition Handbook.
- New clubs or existing clubs who are proposing a change to their uniforms shall submit their uniform colours as described in the Karratha Netball Uniform Guidelines
- As part of the nomination process, clubs shall nominate two contact persons as representatives
 of the club, one of which is preferably the club president. These contacts are responsible to
 pass on all association correspondence, invoices, etc. to their members.
- KNA will not accept a club/team or player if they are unfinancial with KNA (this includes any
 monies owed from previous seasons) until all monies owing are paid in full and proof has been
 emailed to registrar@karrathanetball.onmicrosoft.com and
 treasurer@karrathanetball.onmicrosoft.com.
- All affiliated clubs will have one voting delegate nominated as an Ordinary Committee Member (i.e. Club Delegate) who meets the requirements as per the Constitution.
- Each Club will be advised by the KNA Committee of a required number of members who must attend the Annual General Meeting to ensure a quorum is met.
- [Failure to provide these numbers will result in fine/penalty as per Appendix E Fines and Penalties]
- Facilitate grading where a club has more than one (1) team in a grade.
- Make every effort to nominate teams in the Division that reflects the level of skill, experience and competitiveness of the players in that team.

5.2 Affiliated Club – Probation

KNA reserves the right to issue a notice of probation to an Affiliated Club under the following circumstances:

- Clubs who do not attend compulsory meetings.
- Clubs who are consistently absent from general committee meetings.
- Clubs who do not comply with requests to supply information.
- Clubs who do not complete their registration processes correctly.
- Clubs whose members continually break code of behaviour rules.

An Affiliated Club that consistently fails to fulfill its obligations may be subject to probation. Probation is a designated period determined by the committee during which a Club/Team, failing to adhere to the requirements of KNA affiliation, is closely monitored to ensure the fulfillment of their responsibilities as outlined above.

Following the expiration of the probation period, the committee will convene to determine whether to lift the probation or recommend to the Club/Team that their membership for the season be canceled without refunds or that it will not be accepted for the following season. Clubs/Teams will be notified in advance when a probation notice is under consideration, along with the specific reasons for such action.

5.3 Gender Diverse Membership

KNA commits to the inclusion of gender diverse players in line with Netball WA's <u>Transgender and Gender Diversity Position Statement.</u>

- Players under the age of 12 may participate and compete in their eligible age groups.
- Players over 12 years of age may participate and compete as their identified gender their gender identity is to be consistent with their gender identity in all other aspects of everyday life.
- Non-binary players shall elect which team they consider more appropriate to join

Affiliated Clubs/Teams are responsible for ensuring all players are graded and assigned to teams that have respect for an opponent's skill and safety to guarantee a fair and safe competition.

KNA acknowledges there may be times when it is considered participation based on affirmed gender identity alone is not possible. For example, where an individual's strength, stamina or physique directly affects their ability, and the ability of others, to 'effectively and fairly compete'. In these circumstances KNA may seek advice regarding the 'competitive sporting activity' exemption in the Sex Discrimination Act 1984 and applicable State discrimination laws.

6 FEES

Clubs, teams and individuals shall pay necessary fees as and when stipulated by the Committee. If any Club, team or individual fails to pay the necessary fees by the time stipulated by KNA, that Club, team or individual shall not be permitted to participate in competition games until all owed monies are paid.

Affiliation requests may be declined or revoked for Clubs/Teams or individuals who have outstanding debts to other Clubs, KNA, other Associations, and/or Netball WA. It is imperative financial commitments are met in a timely manner to ensure smooth and uninterrupted participation in netball activities.

6.1 Fee Structure

KNA fees are comprised of:

- Netball Australia Administration and Service Fees set by Netball Australia
- Netball WA Member Fee set by Netball WA
- KNA Fee set by KNA
- Club/Team Fee set by individual Clubs/Team

In relation to the Winter Competition, after the 1st of July, KNA portion of the fees will be reduced by 50% for any new registrations. New registrations are considered players who have not played any games prior to 1st July (this excludes any games they have played using SGV or CFV).

A breakdown of the fee structure can be found in <u>Individual Membership and NetSetGo Fee Structure</u> which is updated annually.

6.2 Refunds

- Requests for refund of fees (de-registration) shall be made using the <u>Refund Request Form</u>.
- The Netball WA closing date for refunding of fees (de-registration) of Individual Members participating in the Winter season competition is 1st May each calendar year. Post 1st May additions to affiliation numbers are accepted but no de-registrations will be accepted.
- Registrations cannot be transferred.
- Players must contact their Clubs directly to discuss refund of Club fees.

7 COMPETITION STRUCTURES

7.1 Winter Competition

KNA will conduct a Winter Competition with dates approved by the Committee.

7.1.1 Competition Structure & Age Eligibility

Winter Competition				
Grade	Divisions ¹	Age Eligibility	Target Age	Other Eligibility ²
Open – Womens	Div 1 to Div 6	NA	NA	Min age is 15
Open – Mens	Div 1	NA	NA	Min age is 15
Open – Juniors	Div 1 & Div 2	Year 7 to 12 ³	Year 10 to Year 12	Max age for female athletes is 17 Max age for male
	Div 3 & Div 4	1	Year 7 to Year 9	athletes is 14 years
Year 5 & 6	Div 1 to Div 3	Year 5 & 6 ³	Note: Age eligibil	ity is applicable to
Year 3 & 4	Div 1 & Div 2	Year 3 & 4	male and female a	thletes.
Year 2	Div 1 & Div 2	Year 2		
Net / Set	NA	PP & Year 1	PP: Pre-Primary	
MIXED NETBALL	COMPETITION			
Open	Div 1 to Div 4	NA	NA	Min age is 15

¹ Divisions are a guide only and will be reviewed annually based on team nominations

² Ages refer to age of the athlete at 31 December of the competition year.

³ Players may only play up under the Play Up rule as referenced in Section 15.

⁴ There is no restriction for males aged 12 & Under playing in the 12 & Under competition and below.

Clubs who have extenuating circumstances in relation to any of the age eligibility rules must submit an <u>Application for Permit - Player Eligibility</u> detailing the exemption being applied for and reason. The ADO will be responsible for reviewing Permits and making a recommendation to the KNA committee for endorsement. The KNA decision shall be final.

7.1.2 Rolling Substitutions

All Divisions, excluding Year 2 and Year 3&4, will play rolling subs in 2025.

KNA will not play Tactical Substitutions - Rule 10.2 as written in 2024 World Netball Rule Book.

7.1.3 Year 2 and Year 3 & 4 Competition – Modified Rules

The Year 2 and Year 3 & 4 competitions shall adhere to modified rules to allow for the differences in physical capabilities of young children. These changes make it far more practical for children to participate. Refer to Appendix F for a summary of the modified rules.

7.1.4 Game Times

The following competition schedule is a guide and is subject to change pending the registrations received each competition year. The Committee reserves the right to modify game times should the need arise.

Monday	Tuesday	
• 3.10pm – Year 2 / Year 3 & 4	5.30pm - Open Seniors (Womens)	
4.10pm – Year 3 & 4 and Juniors	6.50pm – Open Seniors (Womens)	
• 5.30pm – Open Juniors	8.10pm – Open Seniors (Womens)	
6.50pm – Open Juniors & Open Mens		

7.2 Woolworths NetSetGo

KNA will run a NetSetGo program with dates and times to be determined. Information will be advertised on the KNA Facebook page and website.

7.3 Mixed Netball

KNA will conduct a Mixed Netball Competition with dates to be approved by Committee but will generally follow the Winter Competition during the 4th School term of the year.

The Mixed Competition shall follow rules as described in this Handbook. The following rules are specific to the Mixed Competition:

- Participation is limited to Males and Females aged 15 & over as of 31 December the year or competition.
- Teams must provide their own Umpire for their games. If an Umpire is not organised or present
 when the game is due to commence, someone from the playing team must leave the court and
 umpire the game. The player from the team who takes on the Umpire duty cannot be swapped
 out with someone else from the team during the game.
- No more than three males may play on court at one time. Male players shall play one in each area of the court (mid court, goals, and defence). The combination is:
 - o GS or GA / WA or C or WD* / GD or GK

- *Alternatively, if teams have two male players in the mid court, then they cannot have a male player in defence or goals. For example:
 - WA and C = cannot have a male in GS or GA
 - WC and C = cannot have a male in GD or GK
- Players are permitted to 'fill in' for other teams however only if the team they are filling in for is in a division above the one they are registered in.
- Players may not fill in for other teams in the same, or lower division than they are registered in.
 If a player registered in a higher division fills in for a team in a lower division or another team in their own division, the game will be deemed a forfeit, and the team will be fined accordingly.

8 TEAM/PLAYER REGISTRATIONS

- Registration invitations will be sent to all clubs via PlayHQ.
- Links will remain open until the KNA closing date for the upcoming season.
- Clubs are to accept the invitation into the Competition and enter teams into their desired divisions in PlayHQ prior to the KNA closing date.
- Each team registering must register a minimum of 5 players and a maximum of 12 players by the commencement of Round 1, for a team to be accepted into the competition.
- Clubs cannot nominate more than two teams per Division If deemed necessary, the KNA grading committee may grade more than two teams from one Club in the same Division if beneficial to the competition.
- Clubs cannot nominate two teams in Division 2 without having a team registered for Division 1 this applies to Open Seniors & Juniors
- Clubs must add players who register after the closure of team nominations to their PlayHQ online team list entry within two (2) games of them registering.

Failure to add a registered player to a team in PlayHQ after two games have been played will result in the player being deemed ineligible and penalty as outlined within Appendix E
- Fines and Penalties shall apply

- Late team registrations may be accepted at the discretion of the KNA.
- KNA reserves the right to limit teams for any competition.

9 COMPETITION POINTS AND LADDERS

In the minor round matches for all divisions, points will be allocated accordingly:

- 2 points for a win.
- 1 point for a draw.
- 0 points for a loss.
- 0 points for a bye.
- 2 points for non-offending team forfeit.
- 0 points for the offending team forfeit.
- 1 point for an abandoned competition match.

The exception to this is Year 2 competition where no ladders are produced.

The competition ladder will be based on weekly results with teams ranked based on:

Points gained.

- Percentage achieved (total goals scored divided by total goals scored against multiplied by 100 over one).
- Percentage will be calculated to the 4th decimal place to determine ranking.

10 FIXTURES

- Club delegates are required to inform the Competition Coordinator of any fixture requests by close of business on the date identified by the Competition Coordinator each year. For instance, if a player coaches a team in Blue Div1 and wishes for an opposite timeslot for the Blue Div2 team in which they play, such requests should be submitted by the specified deadline.
- While requests will be taken into consideration and accommodated where possible, it is expected
 Clubs recognise it is not reasonable to assume every request can be fulfilled on a weekly basis.
 Expectations should be managed accordingly.
- The Competition Coordinator will make the final decision as to the scheduling of the fixtures and these shall be played as advised.
- The full fixtures for all divisions and age groups in the Competition shall be published on PlayHQ.
- Fixtures will be appropriately adjusted at the discretion of KNA should the need arise.

11 FINAL SERIES

Finals shall be played over three rounds as per below:

Round 1 – Semi Finals	Semi Final 1: 1 st Position v 2 nd Position Semi Final 2: 3 rd Position v 4 th Position
Round 2 – Preliminary Finals	Loser of Semi Final 1 v Winner of Semi Final 2
Round 3 – Grand Final	Winner of Semi Final 1 v Winner of Preliminary Final

- Finals shall be played on the day, date and time specified in Finals fixtures.
- All Finals matches will be provided with an official 'FINALS' scorecard.
- Clubs must confirm teams prior to each finals game. Teams in PlayHQ must be updated with all player names by 9.00am the morning of the Finals game.
- Late inclusion of a player may occur after 9.00am by contacting the Competition Coordinator through your Committee Club Delegate the day of the Finals game. One hour prior to the final is the cut off time. Clubs should make all efforts to avoid late inclusions where possible.
- All Clubs and Players must be Financial to play finals and have no outstanding monies owing to KNA or NWA.

Non-financial players will be identified as an ineligible player during a finals game and fines will be issued in accordance with Appendix E - Fines and Penalties

 All Players must have played at least five (5) matches with the same Club, on separate dates, before they participate in any Finals matches.

Players who have not played a minimum of 5 matches will be identified as an ineligible player during a finals game and fines will be issued in accordance with <u>Appendix E - Fines</u> and <u>Penalties</u>

• SGV's used to play for the registering Club are counted towards qualifying matches once the Player becomes a registered member of the Club.

 A team with a Player playing down from a higher division or playing under a false name will be deemed an ineligible player.

Fines will be issued in accordance with Appendix E - Fines and Penalties

Umpires for Finals are coordinated by the AUDO.

11.1 Qualification

- If 2 or more teams have earned the same number of match points upon completion of the minor rounds, the placing of those teams shall be determined by ranking the teams concerned according to goal percentages achieved by each team during the minor rounds.
- If, after applying the above, 2 or more teams remain tied, the teams concerned will be ranked
 according to the goal percentage achieved by each team in matches played between those
 teams only in the minor rounds (i.e. total goals scored by the team in matches involving the other
 team concerned divided by total goals scored against the team in matches involving the other
 team concerned, multiplied by 100 over one, for all matches played in the minor rounds).
- If, after applying both above, 2 or more teams remain tied, the teams concerned will be ranked according to total number of goals across all matches in the minor rounds shall be awarded the higher placing (i.e. the team scoring the most goals in the minor rounds will be ranked highest).
- If, after applying all the above, 2 or more teams remain tied, the team having scored the greater number of goals by each team in matches played between those teams in the minor rounds will be ranked the highest.

11.2 Draw - Finals Match

In the event scores are tied at full-time in a Finals Match, extra time will be played to determine a winner. The length of each half will also be specified. The following procedure will apply:

- There is an interval of one minute at the end of full-time.
- Extra time consists of two halves of five (5) minutes each, with a half-time interval of one minute. Teams change ends at half-time.
- The first centre pass in each half is taken by the team entitled to the next centre pass.
- Substitutions and/or team changes may be made and normal injury or illness procedures shall apply.

In the event of a tie remaining at the end of extra time, a visual signal is placed at the official bench to indicate that play will continue until one team leads by two goals.

11.3 Forfeits

A team who forfeits a Final will be eliminated from the series. KNA reserves the right to replace a forfeiting team in a Final.

11.4 Rescheduling/Cancellation

KNA may reschedule a Semi Final, Preliminary and/or Grand Final where it is deemed to be in the best interest of the competition (i.e. pandemic, weather event, etc.). If a Finals game is cancelled and/or rescheduled, refer to Section 13 – Cancellation and Rescheduling Games.

12 GRADING

To enable adequate grading Clubs must ensure all information required for team/player nomination is completed in full. Incorrectly named teams, or teams lacking information may have their nomination rejected.

The grading of teams is the responsibility of KNA and whilst Club requests are considered, teams are not guaranteed their preferred division allocation.

A grading meeting will be scheduled after team nominations close to discuss final division allocations. Each Club must provide an appropriate representative to attend the meeting.

Clubs are strongly encouraged to take guidance and advice from KNA's Competition Coordinator when submitting their team nominations.

12.1 Grading Meeting

To support and finalise grade allocations, KNA will hold a grading meeting.

Decisions from the grading meeting are final and are not subject to review or appeal by Clubs. Grading shall be administered with the following:

- Teams shall be graded on their potential playing ability new teams can be invited for a grading "trial" against existing clubs.
- Team numbers per division may be capped at a minimum/maximum to align with season (for example, the Winter Competition may cap team numbers at minimum of 4 teams and a maximum of 8 per division to ensure season fits into 15 weeks/rounds).
- Endeavour to have no more than 2 teams from the same club in a division.

12.2 Re-Grading

Re-grading may occur after the third completed match of the competition. Re-grading may be recommended by the Committee or after a written request is received from a Club/Team. In the event of regrading:

- Teams who move grade after Round 3 will receive 3 points (win = 2 points, loss = 0 point, and draw = 1 point).
- The goals for and against will be the average of the division into which teams are moved to
- All other teams will retain points scored.
- Re-grading will not occur once the fourth round of fixtures has been played unless deemed necessary by the Committee.

13 CANCELLATION AND RESCHEDULING OF GAMES

KNA holds sole responsibility for a decision to delay or cancel all or any part of competition.

- If a game is unable to commence, or in some cases be completed, KNA, where possible, will reschedule the match.
- To reduce risk of player injury, if a game is stopped mid play and does not recommence within 15 minutes, the outcome of the game shall be as per table below.
- Teams may request a game be rescheduled if a valid reason is given and both teams agree.
- The team requesting the reschedule is responsible for coordinating court hire and covering court hire costs. They must notify KNA of the new date, time, and venue of the rescheduled game.
- Teams are responsible for providing umpires unless part of a finals series or if it is a Junior Division 1, Men's, or Senior Division 1 game.
- The rescheduled game must be played within two (2) weeks of the original fixture date.

• If both teams cannot agree on a rescheduled day/time, the game shall be played as per the original fixture.

The outcome of cancelled and/or rescheduled games shall be in accordance with the table below.

POINT OF CANCELLATION	OUTCOME
Home & Away Fixture	
Prior to commencement of game	Game rescheduled.
Prior to commencement of game and game is not rescheduled.	Match will be considered abandoned, both teams receive zero (0) points and zero (0) goals. All team players listed on the scorecard are considered to have played a game.
Prior to or at half time	Declared a draw, 15 goals & 1 point awarded to each team
Any point after half time	Match will constitute a game, and the scorecard will stand.
FINALS - Prior to commenceme	ent
Prior to commencement	Game rescheduled.
SEMI FINAL Prior to commencement & unable to reschedule.	Fixture for second week (Preliminary Final) will be: • 1st v 4th • 2nd vs 3rd Winning teams will commence to Grand Final
PRELIMINARY FINAL Prior to commencement & unable to reschedule.	Higher ranked team declared winner and will play in the Grand Final
GRAND FINAL Prior to commencement & unable to reschedule	Highest ranked team declared the winner
FINALS - Mid Game	
Prior to half time	Game rescheduled. If unable to reschedule, the higher ranked team deemed the winner.
After half time, margin is >15	Match will constitute a game. Scorecard will stand.
After half time, margin is <15	Game rescheduled. If unable to reschedule, the higher ranked team deemed the winner
4th Quarter, under 5 minutes remain, margin is >5	Match will constitute a game. Scorecard will stand.

POINT OF CANCELLATION	OUTCOME
4th Quarter, under 5 minutes remain, margin is <5	Game Rescheduled (unless teams otherwise agree). If unable to reschedule, the higher ranked team deemed the winner.
During over time	Score will stand. If the score is even, the higher ranked team is deemed the winner.

When a game is cancelled, scorecards must be submitted to the KNA office completed up to the cancellation point of the game. Where the game is not rescheduled, all players listed will be considered to have played the game.

If a decision is made by KNA to cancel part or all of matches on a particular day, Clubs and members will be notified in the following manner:

- Notification on KNA social media.
- Committee Club Delegate advised via KNA Committee Facebook Messenger Chat Group.
- Impacted Clubs will be emailed with details.

14 PLAYER CLEARANCES/TRANSFERS

No Player shall play for two Clubs in the same season without an approved clearance.

- Clearances are required when a Player/Coach has registered with one Club for a particular season and would like to transfer as a player/coach for a different Club within the same season.
- Applications for clearance/transfer are made automatically via PlayHQ when the Player attempts their registration with a new Club.
- The only reason a Club has the right to refuse a Player/Coach clearance is on financial grounds. A Player/Coach, who is refused a clearance, has the right to appeal to the KNA committee.

15 PLAYERS PLAYING UP

- A Player may only play for their registered Club.
- Clubs are permitted to use players from lower divisions as fill-ins for higher divisions if needed, though play up limits apply as per Section 15.1. It is the Club's responsibility to manage player play up limits.
- Where two teams from the same Club are placed in the same division they are not permitted to "share" players.
- All Players playing up should be of a suitable standard and size to cope with the level of competition they will be competing in.
- Clubs may move a Player permanently to a higher division during the season if they wish.
- Notification of a player movement must be sent via email to the Registrar stating the:
 - o Player's name
 - Original Team/Division
 - Proposed new Team/Division
 - o Date the move will be effective from.
- All players must meet any age or eligibility requirements for the Division they are moving to.

- Junior players playing up shall ensure compliance with <u>Appendix A Junior Playing Up Eligibility</u> (Winter Competition).
- Email notification of moving a player permanently to a higher Division cannot be backdated.

15.1 Player Play Up Limits

- A Player may play a collective total of three (3) games above their original registered PlayHQ Division during the season (including finals) without penalty.
- On the 4th game they play up, they are to be transferred permanently to the Division and the Team in which they played their 4th game.
- Once the player is permanently transferred to the higher Division than their original registered PlayHQ Division, their play up game count shall restart.
- Players who are deemed to have played up more than 3 games and then play in their original registered PlayHQ Division will be deemed an ineligible player, and fined as per <u>Appendix E –</u> <u>Fines</u>. Any votes for Most Valuable Player for the ineligible player will not be counted.
- Players who have played their 4th Play Up game and then play/are transferred to a Division lower than the Division they played their 4th Play Up game in will be deemed an ineligible player and fined as per <u>Appendix E – Fines</u>. Any votes for Most Valuable Player for the ineligible player will not be counted.

The Committee reserves the right to question and challenge the permanent movement of Players between divisions if it is felt the Club is taking advantage of the play up rule and not allocating players in line with their ability and skills, nor to the spirit of the game. Members may also submit their grievances via the formal complaint process should they have concerns around a player's allocation. Ability and skill is determined by the player's playing history including division and history of association representation.

16 PLAYERS PLAYING DOWN

- A Player seeking approval to play down must make a request in writing to KNA by emailing secretary@karrathanetball.onmicrosoft.com.
- The granting of any Play Down request shall apply only to the current season and can be subject to review by KNA is subsequent seasons.
- Approval for players to play down may only be submitted up to Round 4 of the season, no further
 permits to play down will be issued unless under exceptional circumstances and in the best
 interests of the competition.
- Smaller clubs who have less than the minimum required players to nominate a team may apply for a play down permit. Permits for this reason will be granted at the discretion of KNA with a maximum of four (4) permits provided per team.
- KNA may revoke a dispensation approval at any time provided the reasons for such revocation are provided to the permitted junior player via their Club.
- Players with an approved permit to play down are not permitted to play any matches in their correct/appropriate grade via fill in. Should this occur, they will be deemed an Ineligible Player.

17 VOUCHERS

An individual player may not play on more than three (3) SGVs & CFVs collectively.

A player who has exceeded three (3) x SGV/CFV shall be identified as an ineligible player for games where the maximum has been exceeded and fines will be issued in accordance with <u>Appendix E-Fines and Penalties</u>.

17.1 Single Game Voucher (SGV)

Any player not registered with Netball WA & KNA must purchase a Single Game Voucher (SGV) and adhere to the following:

- A SGV must be purchased before the player takes the court with the player's name & SGV voucher recorded on the scorecard prior to the game commencing.
 - Failure to follow above will result in the player being identified as ineligible player and fines will be issued in accordance with Appendix E Fines and Penalties
- SGV's are not refundable and can only be used on the day of purchase. Should a Player purchase an SGV and their game then be cancelled/forfeit, the Match Office may note their voucher as approved for use at a later date.
 - A player who uses a SGV purchased on an alternate day of the competition match shall be identified as an ineligible player and fines will be issued in accordance with Appendix E Fines and Penalties
- A SGV is valid for one game only on the date purchased.
- Should a player use a SGV for multiple games they shall be identified as an eligible player for the initial game and an ineligible player for any subsequent games. Fines will be issued in accordance with <u>Appendix E - Fines and Penalties</u>
- Players using SGVs are permitted to play for any club and/or division noting the SGV maximum of three (3) is not Club specific. All SGVs purchased by an individual will be counted as a collective regardless of who they played for.
- If playing under a SGV the player is not eligible to receive Fairest & Best votes.
- SGV's cannot be used in Finals.
- Should a Player subsequently register with a particular Club they have played for using a SGV, games played for that Club will be included as qualification games for the registered Club.
- Clubs must email the Registrar once a Player who has previously played under a SGV becomes an official registered member of that Club. This is to allow the Registrar to update games played for that Player in PlayHQ.
- The SGV voucher provides personal accident insurance for one game. If injured, the player or
 official should report to the Match Office immediately and complete an Incident/Injury Report
 Form.

17.2 Casual Fill in Voucher (CFV)

Any player registered with Netball WA but not through KNA must purchase a Casual Fill in Voucher (CFV).

- A CFV must be purchased before the player takes the court with the player's name & CFV voucher recorded on the scorecard prior to the game commencing.
 - Failure to follow above will result in the player being identified as ineligible player and fines will be issued in accordance with Appendix E Fines and Penalties
- CFV's cannot be used in Finals.
- If playing under a CFV, the player is not eligible to receive Fairest & Best votes.

- Games can be played for different Clubs and Divisions, however, the CVF maximum of 4 is not Club specific, all CFVs purchased by an individual will be counted as a collective regardless of whether they were for various Clubs/Teams.
- Should a Player subsequently register with a particular Club they have played for while using a CFV, games played for that Club will be included as qualification games for the registered Club.
- Clubs must email the Registrar once a Player who has previously played under a CFV becomes an official registered member of that Club. This is to allow the Registrar to update games played for that Player in PlayHQ.
- A CFV is not refundable and can only be used on the day of purchase.

A player who uses a CFV purchased on an alternate day of the competition match shall be identified as an ineligible player and fines will be issued in accordance with Appendix E-Fines and Penalties

A CFV is valid for one game only.

Should a player use a CFV for multiple games on the day of purchase they shall be identified as an eligible player for the initial game and any subsequent games identified as an ineligible player and fines will be issued in accordance with Appendix E - Fines and Penalties

18 BENCH OFFICIALS

KNA uses central timing to facilitate games.

Bench officials will consist of two scorers (Electronic and Paper) and shall not be the same person. A Bench Official must be provided by each competing team.

Bench Officials should remain unchanged during the game except in the event of illness or injury.

Bench Officials must sit together at the official's bench, level with the centre circle if possible and check both scores with each other frequently.

No protests will be entered into regarding scoring - it is the responsibility of Bench Officials to work together and check each other's records to ensure the game result is accurately recorded.

Electronic & Paper Scorers (Not Applicable for 2025)

During the match the scorers:

- Record goals scored for each team as they occur.
- Keep a record of the centre passes taken by each team
- Call the correct centre pass if appealed to by an umpire.
- Signal the direction of any centre pass to be taken immediately after a stoppage.
- Notify the umpires if a wrong centre pass is indicated.
- Keep track of player positions on court plus changes made via rolling substitutions.
- Record warnings and sanctions made by Umpires.
- · Record injuries.

- The Timekeeper shall take time in accordance with the Umpire's whistle, holding time when signalled to do so by the Umpire and restarting time when the Umpire signals for play to resume.
- Timekeeper should notify the Umpires where there are 30 seconds and 10 seconds remaining before the start of a quarter.
- Timekeeper must notify the Umpires when 10 seconds remain prior to the end of a stoppage for injury/illness or blood.
- Time any suspension period of 2 minutes playing time for a suspended player and advise the closest Umpire when the time has elapsed.
- Notify the closest Umpire when there is 30 seconds remaining in the quarter and again when there is 10 seconds remaining.
- At the 10 second mark the Timekeeper should follow the Umpire until the timer sounds - it is the Umpire's whistle that signals and stops play at the end of the quarter, not the Timekeeper.

19 TEAM LISTS AND SCORECARDS

19.1 Scoring Responsibilities

Scoring is conducted via the PlayHQ E-Scoring portal on tablets, with hard copy scorecards as a backup or primary method in cases where electronic scoring is unavailable.

- Each team must provide a scorer who remains at the official's bench for the entire game.
- The first named team is responsible for managing the tablet throughout the match.
- The second named team must maintain a backup paper scorecard and verify scores at quarter breaks.
- A maximum of 12 players may be nominated per game. Players not participating must be crossed off before the match starts. Exceeding this limit results in fines per Appendix E – Fines and Penalties.
- Teams must verify and ensure their player list is correct before play begins. Player names cannot be added once the match has started.
- Any unlisted player may be added manually with an explanation added to their name in the team list.
 - The following abbreviations should be added to fill in player surnames.
 - SGV = Single Game Vouchers
 - CFV = Casual Fill in Voucher
 - P/U = Playing Up
 - NR = New Registration
- Each score official is responsible for making sure player positions are recorded for each quarter.
- Failure to complete or correctly record player details will result in fine as per Appendix E –
 Fines and Penalties.

19.2 Scoring Process

19.2.1 Electronic Scoring

- Electronic scoring is the official score record, unless a system failure requires reverting to hard copy scoring.
- Player names, positions, and rolling substitutions must be recorded accurately on the tablet.
- Umpires verify scores at quarter breaks and before final submission.
- Final game results must be submitted by the umpires after review.
- Once submitted electronically, scores are final and cannot be altered.
- Any tampering with electronic scores will result in disciplinary action.
- If the tablet fails, scorers must immediately revert to a paper scorecard and notify the KNA Match Office.

19.2.2 Hard Copy Scoring

If hard copy scorecards are used:

- Scorecards must be collected from the KNA Match Office before the game.
- Scorecards include all pre-printed game information, including registered player names.
- Scores must record:
 - o Player positions for each quarter
 - o Warnings, suspensions, and send offs (recorded on back of the scorecard).
 - Any injury that required a player to leave the court (brief description required, e.g. "Player X injured left ankle in Q1"
- Players must be recorded on the scorecard as having taken the court to be considered as having played.
- Scorecards must be signed by Captains and Umpires.
- Umpires are responsible for returning completed scorecards to the KNA Match Office.

20 MATCH DURATION

Competition games shall be centrally timed and therefore time will not be held for injury or blood as required in Rule 10.2 of the World Netball Rule book.

Season	Grade	Timing of Matches
Winter	Year 2 and Year 3 & 4	A match shall be played for a period of forty (40) minutes divided into four (4) quarters, each of ten (10) minutes duration. A two (2) minute interval shall be taken between the first and third quarters with three (3) minutes at half time.

Winter	Year 5 & 6 +	A match shall be played for a period of sixty (60) minutes divided into four (4) quarters, each of fifteen (15) minutes duration. A three (3) minute interval shall be taken between the first and third quarters with five (5) minutes at half time.
Mixed	All Grades	A match shall be played for a period of forty (40) minutes divided into four (4) quarters, each of ten (10) minutes duration. A two (2) minute interval shall be taken between the first and third quarters with three (3) minutes a half time.

- A team shall be required to take the court when requested to do so by the Umpires at the start
 of the scheduled match and at intervals. Failure to do so will result in a sanction in accordance
 with World Netball Rules.
- In the event of a serious injury where an athlete cannot be moved (i.e., unconscious, suspected spinal, etc) the Match Office and Karratha Leisureplex is to be notified immediately and where possible the match will be moved to a different court.

21 MATCH BALLS

Size 4 netballs are to be used for Year 2 and Year 3 & 4 divisions. Size 5 netballs are to be used for all other divisions. Size 5 netballs should be between 690 mm - 710 mm in circumference and weigh between 400 - 450 grams.

22 UNIFORM REQUIREMENTS

Uniforms are to be approved by the KNA. This includes new Clubs entering the competition and existing Clubs making changes to any part of a Club's uniform. Refer to the <u>Uniform Guidelines</u> for further information on uniforms.

All players must be in full uniform from Round 4 onwards. Umpires will restrict players not in full uniform to take the court.

22.1 Permit to Play out of Uniform

Clubs with uniform delays post Round 4 of competition must obtain permission from KNA to play out of uniform prior to Match Day. Permission to play out of uniform on a single occasion must be obtained from the KNA prior to individuals taking the court. Requests to play out of Uniform should be sent to the KNA Secretary at secretary@karrathanetball.onmicrosoft.com.

Variations to uniform to accommodate cultural or medical reasons that do not align with the <u>Uniform Guidelines</u> should be applied for in writing.

23 PLAYER ADORNMENTS

Players may not take the court if they are in breach of *Section 3: Team, Item 12* of the World Netball - Rules of Netball edition.

No player may take the court until the Umpire is satisfied.

Should a player on court be found to be in breach of the above ruling, after the commencement of the game, they shall be asked to leave the court by the Umpires. The player may be substituted and can only return to the court after inspection by the umpire during a stoppage in play.

24 FORFEITS

In the event of a team forfeiting two consecutive matches, the team shall show just cause to the KNA for such forfeiture to avoid being withdrawn from the competition.

Fines & Penalties may be applied for forfeited matches – refer to Appendix E - Fines and Penalties.

24.1 Notification of Forfeit

Notice of team's intention forfeit shall be а to emailed the Secretary to (secretary@karrathanetball.onmicrosoft.com and the Coordinator Competition (competition@karrathanetball.onmicrosoft.com) by 1pm of Match Day and should clearly identify team name and division. The Competition Coordinator will contact the opposing team and/or club delegate, however, it is expected the team forfeiting advises the opposing team wherever possible.

If forfeiting a Junior division 1, Mens, or Senior division 1 game, audo@karrathanetball.onmicrosoft.com also needs to be notified.

Fines & Penalties are applied for forfeited matches – refer to Appendix E - Fines and Penalties

The opposing team may submit a score card with players listed who intended to play the game and they will be recorded as having played.

24.2 Forfeit – Less than 5 x Players Present to Game

Where a team has fewer than 5 players at the commencement of a match, Umpires shall follow the World Netball - Rules of Netball ruling (Section 3: Team, Item 6), which is to:

- Umpires will wait up to 30 seconds for additional player/s to arrive.
- If the team takes the court within 30 seconds: the umpire starts play and the infringing team is penalised for delaying play [Rule 19.1 and Rule 19.2] immediately following the whistle for the centre pass.
- If the team is not able to take the court within 30 seconds: the umpires will award the match to the opposing team.
- The opposing team may submit a scorecard with players listed who intended to play the game and shall be recorded as having played.
- If both teams have 4 or less players, the game shall be deemed a draw with no goals no players shall be recorded as having played the game.

25 FINES

- Fines and penalties are detailed in <u>Appendix E Fines and Penalties</u>.
- Fines will be issued to offending Teams/Clubs as soon as is practicable after the offence has occurred.
- If a fine is not paid by the due date, any games played by the club will be deemed a forfeit.
- Each Club must have all outstanding fines paid in order to participate in Finals. If there is a fine value outstanding, the Club is unable to participate in Finals.

26 FUNDRAISING & SPONSORSHIP

Clubs must apply to KNA to undertake fundraising activities on match days. Club's must not display any Sponsor logos if these Sponsors conflict with either KNA or Netball WA sponsors.

27 TEAM WITHDRAWAL

- Any Club or team who wishes to withdraw from the competition must do so in writing to the Competition Coordinator – <u>competition@karrathanetball.onmicrosoft.com</u> advising the team's name, division and date the withdrawal is to take effect.
- Players from the withdrawn team may transfer to another Club if they do not owe money to either KNA and/or the withdrawn team/club the Player Transfer process shall apply.
- Should an unfinancial Club disband at the conclusion of the season, any member of that Club registering with another Club shall be required to pay their portion of that debt before further registration will be accepted.
- When a team withdraws from any division after the commencement of the season. The Competition Coordinator shall use their discretion to ensure an even number of games played remains amongst the remaining teams in the relevant division. Ladder adjustments may be made to ensure a fair reflection of points for all remaining teams within this division.
- If withdrawal of a team results in a division having less than 4 teams, the Grading Panel will convene to determine if re-grading is necessary.

28 MEDIA

28.1 Media Consent

Upon registering with KNA, it is assumed the registered party grants permission for KNA to use their photograph/s in publications, both print and digital forms, including on/in association websites, newsletters, emails, social media posts, videos, brochures, and advertisements, unless otherwise indicated through their PlayHQ registration.

Media denials made via PlayHQ registration will be noted at the start of the season. A red dot will be placed on the scorecard of games in which a Player who has denied media consent will be playing. Media denial also includes live streaming to social media. Should a team/player wish to change their consent for photography/videoing, written notification must be sent from the Club representative to the KNA Secretary (secretary@karrathanetball.onmicrosoft.com) and Competition Coordinator (competition@karrathanetball.onmicrosoft.com) as soon as possible.

28.2 Photography & Videography

Karratha Netball Association has a responsibility to manage the photography and videography of members as part of the Association's risk management of the KNA competition.

Karratha Netball Association abides by Netball WA's Photography and Videography Policy.

Photography and videography should only be required by members at KNA related events for the purposes of:

- Participant and family personal use
- Development

Club / Association promotion and publicity

Members shall not take photography or videography that is the nature of:

- Indecent
- Defamatory
- Used to cyber bully
- Being used as voyeurism
- Protected by a court order
- Provocative or sexual in nature

Members found to be in breach of the Policy may face disciplinary action. It is imperative all members adhere to these guidelines to ensure a safe and respectful environment for everyone involved in Karratha Netball Association activities.

29 MATCH OFFICE

KNA will provide a Match Office Attendant on game nights. This person's duties are detailed within the Match Office Working Instructions.

30 REPRESENTATIVE TEAMS

Each year, KNA advertises for officials and sets trial dates for participation in representation teams. Fees for all representative teams and programs shall be set by KNA and advised to players. These fees will be non-refundable.

30.1 Karratha Academy Development Squads (KADS)

KADS Program is a talent development program for KNA junior registered athletes. Participants are selected to take part in specialist coaching programs and athletes selected in the program will be eligible for selection in age-appropriate representative teams. Refer to the <u>Junior Development & Representative Squads Operating Policy</u> for further information.

30.2 Netball WA - Northwest Regional Championships

Representative teams shall be selected to represent Karratha in all divisions at the North West Regional Championships. Refer to the <u>Northwest Netball Championships - Senior Selection Operating Policy</u> and <u>Junior Development & Representative Squads Operating Policy</u> for further information.

31 COACHES & TEAM MANAGERS

Clubs shall ensure all Coaches and Team Managers adhere to the following:

- Current registered members of KNA registered as a non-playing member regardless of whether they also hold a player registration.
- Responsible for ensuring their team(s) comply with all rules and procedures.
- Where relevant, coaches and team managers must have a current Working With Children Check (WWCC) unless an exemption applies – verification is required to be provided to KNA.
- Coaches are encouraged to gain accreditation to ensure the proper coaching of netball skills especially at grass roots level.

32 UMPIRING

32.1 Umpires – Roles and Responsibilities

The roles and responsibilities of Umpires on match day are outlined in the <u>World Netball Rules of Netball 2024 Edition</u>. These shall apply to all KNA matches unless modified in this Competition Handbook.

32.2 Umpiring Sub Committee

An Umpiring Sub Committee managed by the Association Umpiring Development Officer (AUDO) shall oversee umpiring duties & allocation for KNA. They shall also:

- Formulate, supervise, monitor, and evaluate Association umpiring programs.
- Promote the National Umpiring Accreditation Scheme;
- Assist Netball WA umpiring personnel to promote umpiring programs within the Association at all levels.
- Assist with practical coaching and assessment of Umpires within the Association.
- · Act as an advisory panel for Umpires within the Association; and
- Carry out such other duties as the Office Holders may direct.

It is the responsibility of Umpires to apply the rules with impartiality, fairness, and consistency. Umpires must strictly adhere to the rules set down by Netball Australia and KNA.

32.3 Provision of Umpires

- All teams must supply a competent Umpire for their own game except for Open Senior Division
 1, Junior Division 1 and Open Mens. KNA will provide squad Umpires as part of the Umpire development program for these Divisions.
- Open Senior Division 1, Junior Division 1 and Open Men's teams will be invoiced by KNA for one Umpire per game.
- Clubs will be responsible for payment of Umpires for all other games.
- Should a team's Umpire fail to attend or umpire the match in its entirety, it is the responsibility
 of that team's coach or player to take over. An Umpire must be supplied even if the team plays
 a player short.
- Umpires are not permitted to coach a team whilst umpiring or stand with a team during intervals.
- All Umpires are expected to wear appropriate sportswear for the duration of the game. This includes appropriate footwear.
- It is the Umpire's responsibility to provide his/her own whistle and sign the scorecard at the conclusion of the match.
- Should an Umpire be deemed not competent, the AUDO will inform the relevant Club. It is
 expected the Club will move the Umpire to a more suitable standard of game and provide the
 Umpire with training.
- The following Umpire competency levels are guidelines:
 - Umpires in Open Senior Division 1 will have a minimum B badge level accreditation or be working towards obtaining a B badge.

- All Other Junior & Senior Divisions will have a minimum C badge level accreditation or be working towards obtaining a C badge.
- A guide for the minimum acceptable standard of umpire is completion of both the Rules of Netball theory exam (pass mark over 70%) and Foundations of Umpiring course within the last four years.

32.4 Umpire Fee Structure

All Umpires participating in a KNA competition must be registered as an official with their Club in PlayHQ or with KNA where the Umpire does not have an association with a Club.

KNA strongly encourages Teams/Clubs to make umpire payments in line with KNA guidance below, which acknowledges umpires experience and badge level. Paying higher than recommended rates for less experienced umpires reduces incentive to further develop individual umpiring skills.

KNA, at the discretion of the AUDO, will pay a Mentor fee to suitable Umpires for the assistance in mentoring and developing upcoming Umpires.

The AUDO is responsible for approving those capable of taking on Mentor responsibilities and payment shall be in line with the rate in the table below.

Accreditation Level	Rate
'A' Badge	\$40.00
'B' Badge	\$35.00
'C' Badge	\$30.00
Unbadged (inc Green Shirt)	\$25.00
Green Shirt Senior	\$20 (Div 5 & 6)
	\$25 (Div 3 upwards)
Green Shirt Junior	\$15 (all Juniors)
Mentor Fee	50% of their accreditation level

32.5 Selection of Squad Umpires

- Selections for all Umpire development programs shall be in accordance with the policy as determined by the KNA Umpire Development Officer
- Selection into the squad is based on qualification and performance and is determined by the KNA Umpire Development Officer and the Umpiring Sub Committee.
- The umpiring committee reserve the right to allocate an umpire to a game to provide development and coaching opportunities.

32.6 Umpire Allocations for Finals

The KNA Umpiring Sub Committee will allocate Umpires for all finals games. Umpires are allocated to finals games based on umpire performance and consideration of the teams playing. Badged Umpires will be given preference over non-badged Umpires.

33 CODE OF BEHAVIOUR

All parties involved with KNA must abide by KNA's Code of Conduct policy. A copy of the policy can be found on KNA's website.

34 COMPLAINT HANDLING PROCESS

Complaints and Tribunals shall be managed in accordance with KNA's Complaints and Suspension Policy. A copy of the policy is available on KNA's website.

A copy of the suspension matrix can be found at Appendix G.

35 GOVERNANCE

All Netball WA affiliation fees are inclusive of Insurance.

Affiliation Fees paid to Netball WA include insurance cover for players, coaches, umpires, officials, committee personnel and all volunteers. The cover applies to members who are involved in Netball WA sanctioned competitions and activities only. Further information can be found via Netball WA's Insurance link.

36 WORKING WITH CHILDREN (CHILD PROTECTION)

All Clubs affiliated with KNA are obliged to comply with the Netball WA Working with Children Check Policy (Member). Further information can be found at https://wa.netball.com.au/child-safeguarding

37 ALCOHOL & ILLEGAL SUBSTANCES

KNA is committed to conducting netball and social events and activities in a manner that encourages responsible service and consumption of alcohol.

- No player may take the court whilst under the influence of alcohol or any illegal substance.
- Players, spectators or officials suspected of acting under the influence of alcohol or illegal drugs will be asked to leave the playing area.
- If a member suspects someone to be under the influence of alcohol or drugs within the venue, they are to advise the venue staff.

38 APPREHENDED VIOLENCE ORDERS (AVO's) OR OTHER AS DETERMINED BY COURT

Clubs/Teams are reminded if such an order is in place, it is the responsibility of the involved parties to promptly remove themselves from any potential situations. KNA does not assume liability for any breaches. Individuals concerned are encouraged to promptly contact the relevant authorities when necessary.

39 SMOKE FREE VENUE

KNA playing areas are entirely 'Smoke Free Venues'. Smoking is not permitted at any time under any circumstances within the grounds or within 10 metres of the entry gates. A person observed smoking within playing areas will be notified of the Smoke Free status of the venue by a KNA

presentative. The KNA representative will ask them to immediately refrain from smoking and/or direct them to one of the designated smoking areas outside the grounds.

KNA will not receive money, other benefits or have arrangements with the tobacco industry.

40 HEALTH & WELLBEING - NETBALL WA POLICIES

Please refer to the following Netball Australia policies. Through its affiliation with Netball WA, KNA is bound by the policies of Netball Australia and may refer to them where a situation is not adequately covered by an existing KNA policy. https://www.netball.com.au/member-protection

40.1 Member Protection Policy

Through its affiliation with Netball Australia, KNA and its Member Clubs are bound by the policies of Netball Australia and may refer to them where a situation is not adequately covered by an existing KNA policy. KNA Teams/Clubs should refer to Netball Australia policies if addressing issues such as:

- Child Protection
- Taking images of children
- Anti-Discrimination, Bullying, sexual harassment and Victimisation
- Sexual Relationships
- Pregnancy
- Gender Identity
- Cyber Bullying and Safety
- Inclusion
- Social Networking websites.

41 KNA OPERATING POLICIES & PROCEDURES

KNA shall maintain Operating Policy & Procedures to assist with the management of key activities. A list of these documents can be found in <u>APPENDIX D</u>. Any changes to the Operating Policy & Procedures must be passed by a majority vote at a committee meeting.

- Committee members & clubs shall be afforded a minimum of 14 days to review changes prior to being presented at committee meeting for endorsement.
- Clubs shall be given a minimum of 14 days' notice of the approved changes prior to them being affected.

42 KNA COMPETITION HANDBOOK - CHANGES

Any changes to this Competition Handbook must be passed by a majority vote at a committee meeting and notification must be provided to Clubs at least 14 days prior to the changes being implemented. Where possible, changes to the Competition Handbook mid-season should be avoided, however, can occur if the change is deemed necessary to the benefit of the competition.

Where changes are approved, KNA will ensure the changes are appropriately communicated to clubs and members.

43 AWARDS

43.1 Life Membership

Nominations and award of Life Membership with KNA shall be done in accordance with KNA's Life Member Policy, available on KNA's website.

43.2 Competition Awards

APPENDIX C lists the competition awards issued by the KNA.

44 GROUNDS & FACILITIES

44.1 Training Courts Allocation

Teams/Clubs are responsible for the booking of courts required for training directly with the Karratha Leisureplex. Clubs should work together to ensure all clubs are afforded access to courts for training. Clubs should work on a ratio based on two teams sharing a court for a 60-minute period when use of the courts is constrained.

44.2 Match Day Court Specifications

Teams playing in the first time slot will be required to assist with set up activities. Teams playing in the late time slot will be required to assist with pack up activities.

Set Up Activities Pack Up Activities KLP official score benches to be moved court Return goal rings & goal post padding. • Return KLP official score benches back to Team benches should be placed at either end storage location of the side-line nearest to the score bench. Return court box to the Match Office. Check the court surface and surround - should • Dispose of any litter to appropriate bins • Any lost property to be given to the front desk of there be any concern over the surface of the court, the KNA Match Office should be notified the Karratha Leisureplex immediately and assist with rectification activities where possible. Brooms are available in the match office for sweeping water or debris from the playing area. Install goal rings & goal post padding. Pick up court box from Match Office (contains score cards, timers, etc)

45 MEDICAL & FIRST AID

First aid facilities are not provided by KNA, however, first aid services are available in the First Aid room located behind the seating area of Indoor Court 1 at the Leisureplex.

- Ice is available in the First Aid room.
- Wheelchairs and other first aid equipment located in this room is available to borrow from the KLP in the event of an emergency.
- Limited first aid equipment may be available for injuries sustained during match play inside the KNA Match Office located next to Outdoor Court 2

• An injury report form must be completed for all injuries for insurance purposes.

Competition participants are covered under the Netball National Insurance Program. Only participants who are registered as a member of their Club/Team for the 2025 Calendar Year on the PlayHQ system or have purchased an SGV/CGV are covered under Netball WA's Insurance - Howden Netball Australia (howdengroup.com).

Where required, Clubs are responsible to ensure athletes have gained clearance to play from appropriate medical practitioners whose primary employment role is to diagnose the relevant injury/illness sustained by the athlete. KNA may from time to time request a copy of a players' clearance from major injury, but not limited to, for its records.

45.1 Concussion

Netball WA's <u>Concussion Management Policy</u> sets out the guidelines, procedures, information and other resources that can be used by participants, coaches, support staff and parents responding to participants who have received a concussion.

46 GENERAL ADMISSION

The following information relates to activities within the playing area.

- For the safety of all patrons, no pets are allowed within the playing areas (exception to this is for assistance animals).
- Skateboards, bicycles, scooters, rollerblades etc. are not permitted to be used anywhere within the grounds at any time.
- To ensure the safety of all players and officials on the courts, where no suitable space is available in-between courts, KNA requires chairs to be located a safe distance from the courts. If an Umpire or Match Day Official considers a chair (or any other item) is not within a safe distance of the match play area, they may request the chair/item be relocated to a safer location.

APPENDIX A - JUNIOR PLAYING UP ELIGIBILITY (WINTER COMPETITION)

The below table describes the eligibility for Junior Players to "play up". Juniors intending to play up in the Senior Competition will need to ensure they meet age eligibility as per Section 7.1.1 Competition Structure – Age Eligibility.

This Appendix should be read in conjunction with Section 15 - Players Playing Up.

Athlete Registered Competition		JUNIOR PLAYING UP ELIGIBILITY					
		JUNIOR COMP	SENIOR COMPETITION				
		All Divisions	Div 5 or Lower	Division 4	Division 3	Division 2	Division 1
	Net (5 & 6 Years)	No	No	No	No	No	No
NetSetGo S (7	Set (7 & *8 Years)	No	No	No	No	No	No
	Go (9 & 10 Years)	No	No	No	No	No	No
	8 Years	No	No	No	No	No	No
Junior	10 & Under	12 & Under	No	No	No	No	No
	12 & Under	Yes	No	No	No	No	No
	Div 4 or Lower	Div 1, 2 or 3	Yes	Yes	Yes	Yes	Yes
Open – Junior	Division 3	Div 1 or 2	Yes	Yes	Yes	Yes	Yes
	Division 2	Div 1	No	Yes	Yes	Yes	Yes
	Division 1	-	No	No	Yes	Yes	Yes

Any exemption requests for Junior eligibility should be submitted using the Application for Permit - Player Eligibility form.

APPENDIX B - JUNIOR TALENT IDENTIFICATION (WINTER COMPETITION)

Junior Talent Identification Program:

- Clubs may nominate up to 3 x registered Junior Players (Play Up Players), who will be eligible to compete in both the Open Junior Division 1 and Open Senior Division 1 competitions. This applies to each team the Club has in the Senior Division 1 competition.
- Clubs may nominate up to 3 x registered Junior Players (Play Up Players) who will be eligible to compete in both the Open Junior Division 1 or 2 and Open Senior Division 2 competitions. This applies to each team the Club has in the Senior Division 2 competition. These Juniors are permitted to play up in the Senior Division 1 competition in accordance with the standard 'Play-up' rules (Section 15). No more than three 'Play-up Players' are permitted to play up in any one game at a time.
- Clubs may nominate up to 3 x registered Junior Players (Play Up Players) who will be eligible to compete in both the Open Junior Division 1 or 2 and Open Senior Division 3 competitions. This applies to each team the Club has in the Senior Division 3 competition. These Juniors are permitted to play up in the Senior Division 1 or 2 competition is accordance with the standard 'Play-up' rules (Section 15). No more than three 'Play-up Players' are permitted to play up in any one game at a time.
- Clubs may nominate up to 3 x registered Year 5&6 players, (who must play in the Club's highest nominated Year 5&6 team), who will be eligible to compete in both the Year 5&6 competition and the Open Juniors Division 1 to 3 competitions.
- Where a Club has multiple teams in the nominated Open Senior/Junior Divisions, athletes may not play across both teams, they must be allocated to a single team.

Procedure:

- Players will need to register for both teams.
- Nominations and registrations are to be completed by Round 4 of the season commencement.
- Players are required to pay the KNA portion of their fees twice to cover the dual team registrations. The second portion of the fees will be invoiced to the Club by KNA.

What is the age limit for players to play up?

Age eligibility is as per Competition Handbook.

Our Club has nominated 3 x players, but one gets injured or no longer wants to play up – can we replace that player?

No, nominations and registrations must be done by Round 4 of the competition.

If our Club doesn't name 3 x players, can we still pull up from Juniors?

Yes. They will need to meet age eligibility and Section 15 – Players Playing Up of the Competition Handbook.

Our Club has a Division 1, 2 or 3 Senior team but no Division 1 or 2 Junior team, can we pull up from another Club's Junior team?

No

We have named 3 x junior players for our Division 1 team; can they also play Division 2?

No, they are named team members of your Division 1 team and are not permitted to play down.

We have named 3 x junior players for our Division 2 or Division 3 team; can they play up in higher divisions?

Yes, they can play up under the 'Player Play Up Limits' rule (Section 16).

APPENDIX C - COMPETITION AWARDS

Note: Persons will be ineligible for any award if they are found guilty at any Tribunal during the competition season

Award Name	Award Criteria	Awarded
	To be eligible for nomination the coach must meet a minimum of two of the below standards during the year of nomination, one of these standards having come from point 1: • Attained or aspiring to Development, Intermediate or Advanced accreditation.	
Natti May Senior Coach of the Year Award	 Coach of a KNA team at the Northwest Netball Championships Weekend; or any other carnival that KNA may send representative teams; 	Winter Season Competition
	Attend a KNA coaching program;	
	Coach, Assistant Coach or Apprentice Coach at Regional Academy or Cadets program, State Netball.	
	Coached a senior team participating in the KNA winter season for the full season or majority thereof	
Adele Hamilton Junior Coach of the Year Award	 To be eligible for nomination the coach must meet a minimum of two of the below standards during the year of nomination, one of these standards having come from point 1: Attained or aspiring to Fundamental, Development, Intermediate or Advanced accreditation; Coach of a KNA team at the Northwest Netball Championships Weekend; or any other carnival that KNA may send representative teams; Member of coaching staff of a KNA program (eg. KADS); Attend a KNA coaching program; Coach, Assistant Coach or Apprentice Coach at Regional Academy or Cadets program, State Netball. Coached a junior team participating in the KNA winter season for the full season or majority thereof 	Winter Season Competition
Tracey Williamson Senior Umpire of the Year Award	 Conducted themselves both "on" and "off" court in a professional manner Displays sportsmanship and honesty in relating to their own performance Shows continual improvement in their standard of umpiring across competition period Shows a commitment to the KNA umpiring program Has the ability to investigate, understand & implement feedback consistently 	Winter Season Competition
Green Shirt Umpire of the Year Award	Awarded to an umpire who has participated in the Green Shirt program and has been judged by the AUDO to have made the biggest improvement in their umpiring ability and has taken on the feedback given to them.	Winter Season Competition

Award Name	Award Criteria	Awarded
Junior Umpire of the	 Under the age of 18 as of 31st December that year Conducted themselves both "on" and "off" court in a professional manner Displays sportsmanship and honesty in relating to their own performance 	Winter Season
Year Award	Shows continual improvement in their standard of umpiring across competition period	Competition
	Shows a commitment to the KNA umpiring program	
	Has the ability to investigate, understand & implement feedback consistently	
Tanya O'Connor Volunteer of the Year Award	 To be eligible for nomination a KNA member must meet the following criteria: Have shown extraordinary commitment and dedication to the benefit of the association. Contributed to the KNA in an extraordinary manner Not received any penalties for misconduct in the year nominated. KNA paid employees are not eligible for this award. This award is only awarded if the criterion is met in the nominations received 	Winter Season Competition
Fairest & Best (F&B) Player for each junior and senior division	Awarded to a player in each division who has received the most votes as awarded by the Umpires weekly under a 3, 2, 1, voting system over the point scoring rounds. Nominations for this award will not be taken. To be eligible a player must be: • a financial member of KNA and • must have not received a fine and/or suspension from a tribunal hearing and/or committee meeting When players in contention for this award are tied on votes, a count back shall occur. The player receiving the highest number of 3 votes is declared the winner. Should it still be a tie, the player with the most 2 votes is declared the winner and so forth. If still a tie, both players will receive awards.	Winter Season Competition
The Tracy Kitching Trophy	The Fairest & Best (F&B) Player from Open – Senior Division 1	Winter Season Competition
KADS Sportsperson of the Year	 Awarded to a KADS squad member who has: Demonstrated excellent commitment and dedication to the KADS program Enhances the image of netball as a positive, dynamic, rewarding & achieving culture Consistently performs at their best on all occasions and at all levels of competition Demonstrated fair play serving as a role model to their peers 	Winter Season Competition

Award Name	Award Criteria	Awarded
KNA Team of the Year - Women	 Players must have played in five or more competition games in the Open Senior Division 1 competition Open Senior Division 1 coaches will nominate a team of 7 using the 3-2-1 process for each position from GS to GK. Voting slips will be distributed to the Open Senior Division 1 coaches during the final round of competition A team will be selected based on those players who receive the most votes overall, ie player who plays both GD and GK who pools in both position then these votes will be accumulated, and a player will be selected into a position depending on the 2nd place voting 	Winter Season Competition
KNA Team of the Year - Mens	 Players must have played in five or more competition games in the Open Mens competition Open Mens coaches will nominate a team of 7 using the 3-2-1 process for each position from GS to GK. Voting slips will be distributed to the Open Men coaches during the final round of competition A team will be selected based on those players who receive the most votes overall, ie player who plays both GD and GK who pools in both position then these votes will be accumulated, and a player will be selected into a position depending on the 2nd place voting 	Winter Season Competition
Fairest & Best (F&B) Player for each Grand Final	Both umpires are to determine the Fairest & Best for the Grand Final and record their selection on the back of the scorecard.	All Competitions

APPENDIX D - FORMS, OPERATING POLICIES & PROCEDURES

The following forms and operating policies support this Competition Handbook and the running of the KNA Association. They are also available for download from our website: www.karrathanetballassociation.com

Forms	Link
KNA Injury Report Form	<u>Link</u>
Refund Request Form	<u>Link</u>
KNA Complaints/Incident Form	<u>Link</u>
Application for Permit - Player Exemption Request	<u>Link</u>

Policies and Procedures	Link
Junior Development & Representative Squads	<u>Link</u>
Northwest Netball Championships Senior Selection Guidelines	<u>Link</u>
Tribunal and Suspension Policy	<u>Link</u>
Life Member Policy	<u>Link</u>
Umpire Development Program	Under Development
Fundraising	Under Development
Individual Membership and NetSetGo Fee Structure	<u>Link</u>
Communications/Media Operating Procedures	Under Development

APPENDIX E - FINES & PENALTIES TABLE

SCORECARDS							
Infringement	Fine per Infringement	Penalty per Infringement					
Failure to complete any aspect of the scorecard or complete scorecard correctly	\$10.00	NA					
Failure to hand in the scorecard on match day	\$50.00	NA					
INELIGIBLE PLAYERS							
Infringement	Fine per Infringement	Penalty per Infringement					
Playing an ineligible player	\$20.00/player	Offending team - forfeiture of match & loss of 2 x competition points Player not eligible for any F&B Votes for game					
Members proven to have provided false information	Up to \$250	Offending team - forfeiture of match & loss of 2 x competition points Further penalty at the discretion of the KNA					
Playing an ineligible player – during a finals game	\$50.00/player	Forfeiture of the match. Team and player have no further part in the Finals series					
GENERAL COMPE							
Infringement	Fine per Infringement	Penalty per Infringement					
Player registered with a KNA Club but not allocated to a team by the closure of player nominations	\$50.00/player	NA					
Playing a player not in registered uniform without a permit to play out of uniform	\$20.00/player	NA					
Failure to provide an Umpire for the duration of the match	\$100.00	Offending Team - forfeiture of match & loss of 2 x competition points					
Failure to supply a competent Umpire	\$50.00	NA					
Failure to attend compulsory meeting, including AGM.	\$100.00 per non attendee	Ongoing infringement – further penalty at the discretion of KNA					
FORFEITS							
Infringement	Fine per Infringement	Penalty per Infringement					
Forfeiting a match – notification provided to KNA by 1pm	\$50.00	Forfeiture of match					
Forfeiting a match – notification provided to KNA after 1pm	\$100.00	Forfeiture of match					
Forfeiting a match – fewer than 5 players present for game	NA	Forfeiture of match					
Forfeiting a finals match	\$250.00	Forfeiture of match. Team and players have no further part in the Finals series					

APPENDIX F - Year 2 and Year 3 & 4 MODIFIED RULES

Match Duration	4 x 10-minute quarters
Goal Post	2.4m – 3.05m high
Ball	Size 4
Time to pass ball	Up to 4 seconds
Short Pass	 Ball must be thrown (not handed) to another player If two players from the same team gain possession of the ball in quick succession, this is not considered a short pass
Replayed Ball	While the usual rules for replayed ball apply, consideration must be given to the age and skill level of the players in determining whether a player has control of the ball (ie – some fumbling should be expected and allowed)
Footwork	Shuffling on the spot to regain balance allowed, without moving down the court
Centre Pass	Alternate centre pass
Offside	 Usual offside rules apply, with consideration given to the age and skill level of the players Players may "play on" in the case of simultaneous offside (one player touches the ball), rather than a toss up being taken. If a player regularly goes offside (and does not seem aware that they are breaking the rules), they should be given guidance when being penalised
Breaking	Players should be given guidance if they break on the centre pass and should not be penalised in the first instance
Defending	Strict one-on-one defence Players may defend a shot at goal
Obstructing	A player must defend from a distance of no less than 1.2m A player who is within 1.2m of an opponent cannot use movements that take the arms away from the body so as to limit the possible movements of an opponent should be penalised
Offside	Usual offside rule applies, with consideration given to the age and skill level of the players. Players may "play on" in the case of simultaneous offside (One player touches the ball), rather than a toss up being taken. If a player regularly goes offside (and does not seem aware that they are breaking the rules), they should be given guidance when penalised.
Penalty Pass	Player taking the penalty pass must stand in the correct position and wait for the offending player to stand out of play before passing
Advantage	The advantage rule should not be applied, with the exception of advantage goal

Coaching	The coach may move along the sideline (but not interfere with the umpire) to provide players with immediate feedback as required If the game is one-sided, coaches should use any means necessary to ensure a good experience for all players. This could include: Rotation of players into positions they don't usually play Rest more skilled players Centre pass is taken by the non-scoring team		
Awards & Scoring	Scores may be kept but no ladder produced; no finals are played No best and fairest awards should be awarded		
Substitutions	 The game time should be evenly distributed amongst all players. A team can make unlimited substitutions at any time. Players should experience all positions over the course of the season. 		

APPENDIX G - SUSPENSION MATRIX

Offences are classified as **Minor**, **Moderate**, or **Severe**, with penalties ranging from warnings to suspensions or other disciplinary actions. The tribunal has the discretion to issue penalties in accordance with each category.

Offence	Description	Level 1	Level 2	Level 3
		(Minor)	(Moderate)	(Severe)
Physical	Unnecessary or dangerous	Up to a 1	Up to a 3-game	Up to a 5+ game
contact	physical contact during the	game	suspension	suspension
	game.	suspension		
Verbal Abuse	Verbal abuse directed at an	Warning	Up to a 2-game	Up to 4+ game
(Opponent)	opponent, including insults		suspension	suspension
	or taunting.			
Verbal Abuse	Disrespectful comments or	Up to a 2-	Up to a 4-game	Up to a 6+ game
(Umpire)	behaviors towards an umpire	game	suspension	suspension
	or officials.	suspension		
Threatening	Physically or verbally	Up to a 3-	Up to a 6-game	Up to a season-
Behavior	threatening a player, umpire	game	suspension	long ban
	or official	suspension		
Obscene	Use of obscene offensive, or	Warning	Up to a 1 game	Up to a 3+ game
Language	vulgar language		suspension	suspension
Deliberate	Deliberate actions that	Up to a 2-	Up to a 4-game	Up to a 6+ game
Dangerous Plat	endanger the safety of	game	suspension	suspension
	another player (e.g., tripping,	suspension		
	elbowing)			
Time Wasting	Deliberately delaying the	Warning	Up to a 1 game	Up to a 2-game
	game or engaging in actions		suspension	suspension
	to waste time			
Tampering with	Tampering with tablets or	Up to a 4-	Up to a 6+	Up to a season
Scoring	scorecards to alter the	game	game	long ban
System	outcome of a match	suspension	suspension	
Foul Language	Disrespectful or abusive	Warning	Up to a 1 game	Up to 3+ game
Towards	language directed at own		suspension	suspension
Teammates or	teammates or coach			
Coach				
Court Invasion	Running onto the court	Warning	Up to a 1 game	Up to 3+ game
	without permission during		suspension	suspension
	play			
Misconduct	Any form of misconduct after	Up to a 2-	Up to a 4-game	Up to a 6+ game
post-match	the final whistle (including	game	suspension	suspension
	abuse or threats)	suspension		
Refusing to	Refusing to comply with an	Up to 2 game	Up to 4 game	Up to a season-
Leave Court	umpire's or official's direction	suspension	suspension	long ban
When Directed	to leave the court during the			
	game			