



Karratha Netball Association Competition Handbook



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Handbook Revision:

Rev	Issue Date	Nature of Amendment	Author
0	Feb 2022	Document Creation	Tracy Kitching
1	06/02/2023	Annual Update, including addition of relevant information by By-Laws that have been superseded	Kristy Hodges
2	28/03/2023	General update to correct grammar & minor issues. Amendment to Appendix B – inclusion of Division 3 for Junior Talent Identification.	Kristy Hodges
3	02/05/2023	Updated to reflect specific requirements for Winter 2023 & inclusion of 10's Modified Rules, refer to Section 20 – Match Duration & addition of Section 7.1.2 & Appendix F	Kristy Hodges
4	10/08/2023	<ul style="list-style-type: none"> ● Update to align with WANL GIG Competition Manuals ● Update of penalty for Ineligible players – loss of 2 x comp points for offending teams as well as forfeit of match ● Complaints procedure added to Handbook opposed to separate policy ● Provision for rolling substitution trial in 2024 	Kristy Hodges
5	18/03/2024	<p>Revisions post 2023 Season, ahead of 2024 Season.</p> <ul style="list-style-type: none"> ● Reduction in Single Game Vouchers to a maximum of 3. ● Inclusion of 8 Year Old division ● Increase in cost of Single Game Vouchers to \$25 per voucher. ● Reduction in the 'Play up' limit to a maximum of 3 games. ● Link to Netball WA's Gender and Transgender Diversity Position Statement ● Removal of no limit on SGV for Men's Competition. ● Inclusion of rolling subs from U12 Division and up. ● Deadline for payment of Fines moved prior to Finals. ● Implementing central timing in 2024 	Jacqui Jones

1 INTRODUCTION

This Competition Handbook is to be read in conjunction with the Karratha Netball Association (KNA) Constitution and International Federation Rules of Netball current edition.

1.1 Objective

KNA forms part of the Netball WA (NWA) Competition Framework and Pathway. The outcomes are to:

- deliver a representative pathway competition
- ensure the continued development of all participants - athletes, coaches, umpires, and officials
- introduce new participants and divisions to the competition format; and
- raise and enhance the profile of netball within the City of Karratha

1.2 Application and Scope

The KNA Competition Handbook establishes the rules and ways competitions will be administered by the Association. The International Netball Federation Rules of Netball will apply to all KNA Competitions unless modified in this Handbook.

1.3 Order of Precedence

If there is any ambiguity, inconsistency, or conflict between the provisions of any documents comprising of KNA, then the documents take precedence in the order as set out below:

- Karratha Netball Association – Constitution
- Karratha Netball Association – Competition Handbook
- Karratha Netball Association – Operating Procedures

2 DEFINITIONS AND ABBREVIATIONS

Name	Definition
ADO	Association Development Officer
Affiliated Club	Any group of teams or singular team which has met the requirements set out in this Handbook and Constitution
Association	Karratha Netball Association
AUDO	Association Umpiring Development Officer
Clearance	Clearing of a member from one club to another after registration has occurred
Club/Clubs	Any Club, School, or Teams
Committee	As defined in the Karratha Netball Association's Constitution
Competition	Any Karratha Netball Association ran competitive program
Tribunal Panel	A panel appointed by the KNA, led by the Vice President, to administer the Karratha Netball Association – Tribunal Procedure. It shall consist of a Chairperson and no fewer than three Tribunal members.
CoK	City of Karratha
Deregistering - Player	The deregistering of player(s) from Clubs applies when a Club seeks to remove a player(s) from their listing of player registrations
Division	A graded zoned section within a competition comprising teams of a similar standard and ability.

Name	Definition
Office Holders	As per positions described in the Constitution
Financial	Having no outstanding debts
Fixtures	List of scheduled matches between teams for a division of a competition.
Gender Identity	Defined in the Sex Discrimination Act 1984 (Cth) (the Act) as the gender related identity, appearance or mannerisms or other gender related characteristics of a person (whether by way of medical intervention or not), with or without regard to the person's designated sex at birth.
Grading	The process used to allocate club teams into divisions.
KNA	Karratha Netball Association
KNA Match Office	The administration office of the Karratha Netball Association located at the Karratha Leisureplex.
Match	A game played between two teams on a scheduled fixture date of the competition.
Match Day	The day of a Match.
Match Day Official	KNA Committee representative (including Umpiring Sub Committee) who is present on Match Day and may be able to assist with a complaint or dispute
NetSetGo (NSG)	Netball Australia's junior entry netball program
Non-Binary	The umbrella term for gender that sit within, outside of, across or between the spectrum of the male and female binary.
NWA	Netball WA
NWNR	Northwest Netball Region
Player	A person who is a financial club member and who qualifies to play in a KNA competition.
Points	A scoring system applied for teams winning or drawing matches. The total points gained during a season shall determine a team's relative position on the ladder.
Registered Persons	A person who has completed the registration form in the format prescribed by KNA and paid the applicable fees for the current year and is a member with a KNA Club and Netball WA.
Round	All matches playing in a division on a particular day/week.
Season	Winter competition period generally second & third school terms (eg. May to Sep) Mixed competition period generally fourth school term (eg. Oct to Dec)
SGV	Single Game Voucher
Transfer	The moving of a player's data from one Club to another within the online membership database system.
WWCC	Working with Children Check

3 KNA SOCIAL COMMUNICATIONS

Platform	Link
Facebook	Karratha Netball Association
Website	www.karrathanetballassociation.com
Instagram	Karrathanetballassoc_

4 CONTACTS

Enquiry Type	Email Address
Registration, Results & Ladders Enquiries	kna.registrar@gmail.com
Umpiring Enquiries	kna.audo@gmail.com
Competition/Grading Enquiries	kna.competition@gmail.com
Accounts Payable/Receivable	kna.treasurer@gmail.com
Junior Development/KADS	kadsdevelopment@gmail.com
NetSetGo	kna.nsg@gmail.com
Player/Coach Development	kna.ado2@gmail.com
North West Netball Championships	kna.nwc@gmail.com
Secretary, Publicity, Function & Fundraising, Match Office	karrathanetball@gmail.com
President	kna.president@gmail.com

4.1 Club Contacts

Club	Email Contact
Blades Netball Club	bladesnetball@gmail.com
Cougars Netball Club	cougarsnetball.secretary@gmail.com
Dampier Dynamites Netball Club	dampiernetball@gmail.com
Karratha Falcons Netball Club	President.falconsnetball@gmail.com
Karratha Kats Netball Club	karrathakatsnetball@outlook.com
Tequiras Netball Club	tequiras@outlook.com
Thunderbolts Netball Club	karrathathunderbolts@gmail.com
Wickham Netball Club	wickhamnetballassociation@gmail.com
Burruup Flames Netball Club	burruup.flamesnetball@outlook.com

5 MEMBERSHIP

Membership of the KNA may consist of:

- Affiliated Clubs - an Affiliated Club is one or more Affiliated Teams wishing to register as a Club
- Affiliated Teams - an Affiliated Team is one team wishing to play, otherwise than through an Affiliated Club, a minimum of 5 registered players shall constitute a team
- Individuals (Affiliated Club) – individuals that are members of an Affiliated Club and may be playing or non-playing members
- Individuals (Affiliated Team) – individuals that are members of an Affiliated Team and may be playing or non-playing members
- Community Officials – include non-playing umpires, and other officials as defined that are not a member of an Affiliated Club or Affiliated Team
- Life Members

Members, inclusive of all those listed above:

- Must complete any registration form(s) and other forms as requested by the date stipulated

- Pay Affiliation Fees as per [Individual Membership and NetSetGo Fee Structure](#)
- Agree to abide by the Constitution and this Competition Handbook
- Refer matters to the Committee for advice and decision as required
- Participate in KNA competitions
- Request assistance with governance, coaching and umpiring matters
- Attend programs or workshops conducted by KNA
- Submit to the Committee, by a date stipulated, proposed alterations to KNA's Constitution or Competition Handbook

5.1 Affiliated Club/Teams – Requirements

In addition to the Compliance of Affiliated Clubs described in the constitution, a Club/Team who participates in the KNA must:

- Submit their team(s) nominations as described in this Competition Handbook
- New clubs/teams or existing clubs/teams who are proposing a change to their uniforms shall submit their uniform colours as described in the [Karratha Netball – Uniform Guidelines](#)
- As part of the nomination process, clubs shall nominate two contact persons as representatives of the club, one of which is preferably the club president. These contacts are responsible to pass on all association correspondence, invoices, etc. to their members.
- KNA will not accept a club/team or player if they are unfinancial with KNA (this includes any monies owed from previous seasons) until all monies owing are paid in full and proof has been emailed to kna.registrar@gmail.com and kna.treasurer@gmail.com.
- All affiliated clubs/teams will have one voting delegate nominated as an Ordinary Committee Member (ie Club Delegate) who meets the requirements as per the Constitution.
- Each club and/or team will be advised by the KNA Committee of a required number of members who must attend the Annual General Meeting to ensure a quorum is met.
- **[Failure to provide these numbers will result in fine/penalty as per Appendix E - Fines and Penalties]**
- It is the Clubs responsibility to ensure their members are familiar with the Competition Handbook.

5.2 Affiliated Club/Teams – Probation

KNA reserves the right to issue a notice of probation to an Affiliated Club/Team under the following circumstances:

- Clubs/Teams who do not attend compulsory meetings.
- Clubs/Teams who are consistently absent from general committee meetings.
- Clubs/Teams who do not comply with requests to supply information.
- Clubs/Teams who do not complete their registration processes correctly.
- Clubs/Teams whose members continually break code of behaviour rules.

An Affiliated Club/Team that consistently fails to fulfill its obligations may be subject to probation. Probation is a designated period determined by the committee during which a Club/Team, failing to adhere to the requirements of KNA affiliation, is closely monitored to ensure the fulfillment of their responsibilities as outlined above.

Following the expiration of the probation period, the committee will convene to determine whether to lift the probation or recommend to the Club/Team that their membership for the season be canceled without refunds or that it will not be accepted for the following season. Clubs/Teams will be notified in advance when a probation notice is under consideration, along with the specific reasons for such action.

5.3 Gender Diverse Membership

KNA commits to the inclusion of gender diverse players in line with Netball WA's [Transgender and Gender Diversity Position Statement](#).

- Players under the age of 12 may participate and compete in their eligible age groups.
- Players over 12 years of age may participate and compete as their identified gender - their gender identity is to be consistent with their gender identity in all other aspects of everyday life.
- Non-binary players shall elect which team they consider more appropriate to join

Affiliated Clubs/Teams are responsible for ensuring all players are graded and assigned to teams that have respect for an opponent's skill and safety to guarantee a fair and safe competition.

KNA acknowledges there may be times when it is considered participation based on affirmed gender identity alone is not possible. For example, where an individual's strength, stamina or physique directly affects their ability, and the ability of others, to 'effectively and fairly compete'. In these circumstances KNA may seek advice regarding the 'competitive sporting activity' exemption in the Sex Discrimination Act 1984 and applicable State discrimination laws.

6 FEES

Clubs/Teams and individuals shall pay necessary fees as and when stipulated by the Committee. If any Club/Team or individual fails to pay the necessary fees by the time stipulated by the KNA, that Club/Team or individual shall not be permitted to participate in competition games until all owed monies are paid.

Affiliation requests may be declined or revoked for Clubs/Teams or individuals who have outstanding debts to other Clubs, KNA, other Associations, and/or Netball WA. It is imperative financial commitments are met in a timely manner to ensure smooth and uninterrupted participation in netball activities.

6.1 Fee Structure

KNA fees are comprised of:

- Netball Australia Administration and Service Fees – set by Netball Australia
- Netball WA Member Fee – set by Netball WA
- KNA Fee – set by KNA
- Club/Team Fee – set by individual Clubs/Team

In relation to the Winter Competition, after the 1st of July, KNA portion of the fees will be reduced by 50% for any new registrations. New registrations are considered players who have not played any games prior to 1st July (this excludes any games they have played using SGV or CFV).

A breakdown of the fee structure can be found in [Individual Membership and NetSetGo Fee Structure](#) which is updated annually.

6.2 Refunds

- Requests for refund of fees (de-registration) shall be made using the [Refund Request Form](#).
- The Netball WA closing date for refunding of fees (de-registration) of Individual Members participating in the Winter season competition is 1st May of each calendar year. Post 1st May additions to affiliation numbers are accepted but no de-registrations will be accepted.
- Registrations cannot be transferred.
- Players must contact their Clubs directly to discuss refund of Club fees.

7 COMPETITION STRUCTURES

7.1 Winter Competition

KNA will conduct a Winter Competition with dates approved by the Committee.

7.1.1 Competition Structure & Age Eligibility

AGE GROUPS	AGE
Open – Seniors	Females 15 & Over
Mens Competition	Males 15 & Over
Open – Juniors	Females 17 & Under Males 14 & Under ¹
Juniors - 12 & Under	9, 10, 11 & 12 years old (Male & Female)
Juniors - 10 & Under	9 & 10 years old (Male & Female)
Juniors - 8 Years	8 year olds (Male & Female)

There shall be only 2 x males aged 13 & 14 allowed on the court for any one team at a time. Males must be played in separate areas of the court (ie Defence/Centre Court/Shooting). The combination is GS or GA, WA or C or WD, GD or GK. There are no restrictions for males aged 12 & under as per section 5.3.

Age applies to the age of an individual as at 31st December the year of competition.

Clubs who have extenuating circumstances in relation to any of the age eligibility rules must submit an [Application for Permit - Player Eligibility](#) detailing the exemption being applied for and reason. The ADO will be responsible for reviewing Permits and making a recommendation to the KNA committee for endorsement. The KNA decision shall be final.

7.1.2 Rolling Substitutions

All Divisions, excluding 8 Year and 10 & Under, will play rolling subs in 2024.

KNA will not play Tactical Substitutions - Rule 10.2 as written in 2024 World Netball Rule Book.

7.1.3 8 Year Old & 10 & Under Competition – Modified Rules

The 8 Year Old and 10 & Under Winter competitions shall adhere to modified rules to allow for the differences in physical capabilities of young children. These changes make it far more practical for children to participate. [Refer to Appendix F for a summary of the modified rules.](#)

7.1.4 Game Times

The following competition schedule is a guide and is subject to change pending the registrations received each competition year. The Committee reserves the right to modify game times should the need arise.

Monday	Tuesday
<ul style="list-style-type: none"> • 3.10pm - 10 & Under / 8 Year Competition • 4.10pm – 10 & Under NetSetGO & Juniors • 5.30pm – Juniors & Open Juniors • 6.50pm – Open Juniors & Open Mens 	<ul style="list-style-type: none"> • 5.30pm - Open Seniors (Womens) • 6.50pm – Open Seniors (Womens) • 8.10pm – Open Seniors (Womens)

7.2 Woolworths NetSetGo

KNA will run a NetSetGo program with dates and times to be determined. Information will be advertised on the [KNA Facebook page](#) and [website](#).

7.3 Mixed Netball

KNA will conduct a Mixed Netball Competition with dates to be approved by Committee but will generally follow the Winter Competition during the 4th School term of the year.

The Mixed Competition shall follow rules as described in this Handbook. The following rules are specific to the Mixed Competition:

- Umpires will be coordinated and paid by KNA.
- No more than three males may play on court at one time. Male players shall play one in each area of the court (mid court, goals, and defence). The combination is:
 - GS or GA / WA or C or WD* / GD or GK
- Players are permitted to 'fill in' for other teams but only if the team they are filling in for is in a division above the one they are registered in. Players may not fill in for other teams in the same, or lower division than they are registered in. If a player registered in a higher division fills in for a team in a lower division, the game will be deemed a forfeit.

8 TEAM/PLAYER REGISTRATIONS

- Registration invitations will be sent to all clubs via PlayHQ and the links will remain open until the KNA closing date for the upcoming season.
- Clubs are to accept the invitation into the Competition and enter teams into their desired divisions in PlayHQ prior to the KNA closing date.
- Each team registering must register a minimum of 5 players and a maximum of 12 players by the commencement of Round 1, for a team to be accepted into the competition.
- Clubs cannot nominate more than two teams per Division – If deemed necessary, the KNA grading committee may grade more than two teams from one Club in the same Division if beneficial to the competition.
- Clubs cannot nominate two teams in Division 2 without having a team registered for Division 1 - this applies to Open Seniors & Juniors.
- Clubs must add players who register after the closure of team nominations to their PlayHQ online team list entry within two (2) games of them registering.

Failure to add a registered player to a team in PlayHQ after two games have been played will result in the player being deemed ineligible and penalty as outlined within [Appendix E - Fines and Penalties](#) shall apply

- Late team registrations may be accepted at the discretion of the KNA.
- KNA reserves the right to limit teams for any competition.

9 COMPETITION POINTS AND LADDERS

In the minor round matches for all divisions, points will be allocated accordingly:

- 2 points for a win.
- 1 point for a draw.
- 0 points for a loss.
- 0 points for a bye.
- 2 points for non-offending team forfeit.
- 0 points for the offending team forfeit.
- 1 point for an abandoned competition match.

The exception to this is 10 & Under and 8 Year competition where no ladders are produced.

The competition ladder will be based on weekly results with teams ranked based on:

- Points gained.
- Percentage achieved (total goals scored divided by total goals scored against multiplied by 100 over one).
- Percentage will be calculated to the 4th decimal place to determine ranking.

10 FIXTURES

- Club delegates are required to inform the Competition Coordinator of any fixture requests by the close of business on March 15, 2024. For instance, if a player coaches a team in Blue Div1 and wishes for an opposite timeslot for the Blue Div2 team in which they play, such requests should be submitted by the specified deadline.
- While requests will be taken into consideration and accommodated where feasible, it is important for Clubs to recognise it is not reasonable to assume every request can be fulfilled on a weekly basis. Expectations should be managed accordingly.
- The Competition Coordinator will make the final decision as to the scheduling of the fixtures and these shall be played as advised.
- The full fixtures for all divisions and age groups in the Competition shall be published on PlayHQ.
- Fixtures will be appropriately adjusted at the discretion of KNA should the need arise.

11 FINAL SERIES

Finals shall be played over three rounds as per below:

Round 1 – Semi Finals	Semi Final 1: 1 st Position v 2 nd Position Semi Final 2: 3 rd Position v 4 th Position
Round 2 – Preliminary Finals	Loser of Semi Final 1 v Winner of Semi Final 2

Round 3 – Grand Final

Winner of Semi Final 1 v Winner of Preliminary Final

- Finals shall be played on the day, date and time specified in Finals fixtures.
- All Finals matches will be provided with an official 'FINALS' scorecard.
- Clubs must confirm teams prior to each finals game. Teams in PlayHQ must be updated with all player names by 9.00am the morning of the Finals game.
- Late inclusion of a player may occur after 9.00am by contacting the Competition Coordinator through your Committee Club Delegate the day of the Finals game. One hour prior to the final is the cut off time. Clubs should make all efforts to avoid late inclusions where possible.
- All Clubs and Players must be Financial to play finals and have no outstanding monies owing to KNA or NWA.

Non-financial players will be identified as an ineligible player during a finals game and fines will be issued in accordance with [Appendix E - Fines and Penalties](#)

- All Players must have played at least five (5) matches with the same Club, on separate dates, before they participate in any Finals matches.

Players who have not played a minimum of 5 matches will be identified as an ineligible player during a finals game and fines will be issued in accordance with [Appendix E - Fines and Penalties](#)

- SGV's used to play for the registering Club are counted towards qualifying matches once the Player becomes a registered member of the Club.
- A team with a Player playing down from a higher division or playing under a false name will be deemed an ineligible player.

Fines will be issued in accordance with [Appendix E - Fines and Penalties](#)

- Umpires for Finals are coordinated by the AUDO.

11.1 Qualification

- If 2 or more teams have earned the same number of match points upon completion of the minor rounds, the placing of those teams shall be determined by ranking the teams concerned according to goal percentages achieved by each team during the minor rounds.
- If, after applying the above, 2 or more teams remain tied, the teams concerned will be ranked according to the goal percentage achieved by each team in matches played between those teams only in the minor rounds (i.e. total goals scored by the team in matches involving the other team concerned divided by total goals scored against the team in matches involving the other team concerned, multiplied by 100 over one, for all matches played in the minor rounds).
- If, after applying both above, 2 or more teams remain tied, the teams concerned will be ranked according to total number of goals across all matches in the minor rounds shall be awarded the higher placing (i.e. the team scoring the most goals in the minor rounds will be ranked highest).
- If, after applying all the above, 2 or more teams remain tied, the team having scored the greater number of goals by each team in matches played between those teams in the minor rounds will be ranked the highest.

11.2 Draw – Finals Match (Extra Time)

In the event that scores are tied at full-time in a Finals Match, extra time will be played to determine a winner. The length of each half will also be specified. The following procedure will apply:

- There is an interval of one minute at the end of full-time.

- Extra time consists of two halves of five (5) minutes each, with a half-time interval of one minute. Teams change ends at half-time.
- The first centre pass in each half is taken by the team entitled to the next centre pass.
- Substitutions and/or team changes may be made and normal injury or illness procedures shall apply.

In the event of a tie remaining at the end of extra time, a visual signal is placed at the official bench to indicate that play will continue until one team leads by two goals.

11.3 Forfeits

A team who forfeits a Final will be eliminated from the series. KNA reserves the right to replace a forfeiting team in a Final.

11.4 Rescheduling/Cancellation

KNA may reschedule a Semi Final, Preliminary and/or Grand Final where it is deemed to be in the best interest of the competition (i.e. pandemic, weather event, etc.). If a Finals game is cancelled and/or rescheduled, refer to Section 13 – Cancellation and Rescheduling Games.

12 GRADING

To enable adequate grading Clubs must ensure all information required for team/player nomination is completed in full. Incorrectly named teams, or teams lacking information may have their nomination rejected.

The grading of teams is the responsibility of KNA and whilst Club requests are considered, teams are not guaranteed their preferred division allocation.

A grading meeting will be scheduled after team nominations close to discuss final division allocations. Each Club must provide an appropriate representative to attend the meeting along with the KNA Grading Committee.

12.1 Grading Panel

To support grading, KNA may appoint a Grading Panel. Where a grading panel is appointed, it shall consist of a minimum of 5 persons who are approved by KNA and represent a good cross section of the clubs/membership base.

Decisions of the grading panel are final and are not subject to review or appeal by Clubs. They shall administer the grading process as per the following:

- Teams shall be graded on their potential playing ability – new teams can be invited for a grading “trial” against existing clubs.
- Team numbers per division may be capped at a minimum/maximum to align with season (for example, the Winter Competition may cap team numbers at minimum of 4 teams and a maximum of 8 per division to ensure season fits into 15 weeks/rounds).
- Endeavour to have no more than 2 teams from the same club in a division.

12.2 Re-Grading

Re-grading is allowed after the third completed match of the competition. Re-grading may be recommended by the Grading Panel or after a written request is received from a Club/Team. In the event of regrading:

- Teams who move grade after Round 3 will receive 3 points (win = 2 points, loss = 0 point, and draw = 1 point).
- The goals for and against will be the average of the division into which teams are moved to
- All other teams will retain points scored.
- Re-grading will not occur once the fourth round of fixtures has been played unless deemed necessary by the Grading Panel.

13 CANCELLATION AND RESCHEDULING OF GAMES

KNA holds sole responsibility for a decision to delay or cancel all or any part of competition.

- If a game is unable to commence, or in some cases be completed, KNA, where possible, will reschedule the match.
- To reduce risk of player injury, if a game is stopped mid play and does not recommence within 15 minutes, the outcome of the game shall be as per table below.
- Teams may request a game be rescheduled if a valid reason is given and both teams agree.
- The team requesting the reschedule is responsible for coordinating court hire and covering court hire costs. They must notify KNA of the new date, time, and venue of the rescheduled game.
- Teams are responsible for providing umpires unless part of a finals series or if it is a Junior Division 1, Mens, or Senior Division 1 game.
- The rescheduled game must be played within two (2) weeks of the original fixture date.
- If both teams cannot agree on a rescheduled day/time, the game shall be played as per the original fixture.

The outcome of cancelled and/or rescheduled games shall be in accordance with the table below.

POINT OF CANCELLATION	OUTCOME
Home & Away Fixture	
Prior to commencement of game	Game rescheduled.
Prior to commencement of game and game is not rescheduled.	Match will be considered abandoned, both teams receive zero (0) points and zero (0) goals. All team players listed on the scorecard are considered to have played a game.
Prior to or at half time	Declared a draw, 15 goals & 1 point awarded to each team
Any point after half time	Match will constitute a game, and the scorecard will stand.
FINALS - Prior to commencement	
Prior to commencement	Game rescheduled.

POINT OF CANCELLATION	OUTCOME
<i>SEMI FINAL</i> Prior to commencement & unable to reschedule.	Fixture for second week (Preliminary Final) will be: <ul style="list-style-type: none"> • 1st v 4th • 2nd vs 3rd Winning teams will commence to Grand Final
<i>PRELIMINARY FINAL</i> Prior to commencement & unable to reschedule.	Higher ranked team declared winner and will play in the Grand Final
<i>GRAND FINAL</i> Prior to commencement & unable to reschedule	Highest ranked team declared the winner
FINALS - Mid Game	
Prior to half time	Game rescheduled. If unable to reschedule, the higher ranked team deemed the winner.
After half time, margin is >15	Match will constitute a game. Scorecard will stand.
After half time, margin is <15	Game rescheduled. If unable to reschedule, the higher ranked team deemed the winner
4th Quarter, under 5 minutes remain, margin is >5	Match will constitute a game. Scorecard will stand.
4th Quarter, under 5 minutes remain, margin is <5	Game Rescheduled (unless teams otherwise agree). If unable to reschedule, the higher ranked team deemed the winner.
During over time	Score will stand. If the score is even, the higher ranked team is deemed the winner.

When a game is cancelled, scorecards must be submitted to the KNA office completed up to the cancellation point of the game. Where the game is not rescheduled, all players listed will be considered to have played the game.

If a decision is made by KNA to cancel part or all of matches on a particular day, Clubs and members will be notified in the following manner:

- Notification on KNA social media.
- Committee Club Delegate advised via KNA Committee Facebook Messenger Chat Group.
- Impacted Clubs will be emailed with details.

14 PLAYER CLEARANCES/TRANSFERS

No Player shall play for two Clubs in the same season without an approved clearance.

- Clearances are required when a Player/Coach has registered with one Club for a particular season and would like to transfer as a player/coach for a different Club within the same season.

- Applications for clearance/transfer are made automatically via PlayHQ when the Player attempts their registration with a new Club.
- The only reason a Club has the right to refuse a Player/Coach clearance is on financial grounds. A Player/Coach, who is refused a clearance, has the right to appeal to the KNA committee.

15 PLAYERS PLAYING UP

- A Player can only play for their registered Club.
- Clubs are permitted to use players from lower divisions as fill-ins for higher divisions if needed, though play up limits apply as per Section 15.1. It is the Club's responsibility to manage player play up limits.
- Where two teams from the same Club are placed in the same division they are not permitted to "share" players.
- All Players playing up should be of a suitable standard and size to cope with the level of competition they will be competing in.
- Clubs may move a Player permanently to a higher division during the season if they wish.
- Notification of moves must be sent via email to the Registrar stating the:
 - Player's name
 - Original Team/Division
 - Proposed new Team/Division
 - Date the move will be effective from.
- All players must meet any age or eligibility requirements for the Division they are moving to.
- Junior players playing up shall ensure compliance with [Appendix A – Junior Playing Up Eligibility \(Winter Competition\)](#).
- Email notification of moving a player permanently to a higher Division cannot be backdated.

15.1 Player Play Up Limits

- A Player may play a collective total of three (3) games above their original registered PlayHQ Division during the season (including finals) without penalty.
- On the 4th game they play up, they are to be transferred permanently to the Division and the Team in which they played their 4th game.
- Once the player is permanently transferred to the higher Division than their original requested PlayHQ Division, their play up game count shall restart.
- Players who are deemed to have played up more than 3 games and then play in their original registered PlayHQ Division will be deemed an ineligible player, and fined as per [Appendix E – Fines](#). Any votes for Most Valuable Player for the ineligible player will not be counted.
- Players who have played their 4th Play Up game and then play/are transferred to a Division lower than the Division they played their 4th Play Up game in will be deemed an ineligible player and fined as per [Appendix E – Fines](#). Any votes for Most Valuable Player for the ineligible player will not be counted.

The Committee reserves the right to question and challenge the permanent movement of Players between divisions if it is felt the Club is taking advantage of the play up rule and not allocating players in line with their ability and skills, nor to the spirit of the game. Members may also submit their grievances via the formal complaint process should they have concerns around a player's

allocation. Ability and skill is determined by the player's playing history including division and history of association representation.

16 PLAYERS PLAYING DOWN

- A Player seeking approval to play down must make a request in writing to the KNA (karrathanetball@gmail.com).
- Approval for players to play down may only be submitted up to Round 4 of the season, no further permits to play down will be issued unless under exceptional circumstances and in the best interests of the competition.

17 VOUCHERS

An individual player may not play on more than three (3) SGVs & CFVs collectively.

A player who has exceeded three (3) x SGVs shall be identified as an ineligible player for games where the maximum has been exceeded and fines will be issued in accordance with [Appendix E - Fines and Penalties](#).

17.1 Single Game Voucher (SGV)

Any player not registered with Netball WA & KNA must purchase a Single Game Voucher (SGV) and adhere to the following:

- A SGV must be purchased before the player takes the court with the player's name & SGV voucher recorded on the scorecard prior to the game commencing.

Failure to follow above will result in the player being identified as ineligible player and fines will be issued in accordance with [Appendix E - Fines and Penalties](#)

- SGV's are not refundable and can only be used on the day of purchase. Should a Player purchase an SGV and their game then be cancelled/forfeit, the Match Office may note their voucher as approved for use at a later date.

A player who uses a SGV purchased on an alternate day of the competition match shall be identified as an ineligible player and fines will be issued in accordance with [Appendix E - Fines and Penalties](#)

- A SGV is valid for one game only on the date purchased.
- Should a player use a SGV for multiple games they shall be identified as an eligible player for the initial game and an ineligible player for any subsequent games. Fines will be issued in accordance with [Appendix E - Fines and Penalties](#)
- Players using SGVs are permitted to play for any club and/or division noting the SGV maximum of three (3) is not Club specific. All SGVs purchased by an individual will be counted as a collective regardless of who they played for.
- If playing under a SGV the player is not eligible to receive Fairest & Best votes.
- SGV's cannot be used in Finals.
- Should a Player subsequently register with a particular Club they have played for using a SGV, games played for that Club will be included as qualification games for the registered Club.
- Clubs must email the Registrar once a Player who has previously played under a SGV becomes an official registered member of that Club. This is to allow the Registrar to update games played for that Player in PlayHQ.

- The SGV voucher provides personal accident insurance for one game. If injured, the player or official should report to the Match Office immediately and complete an [Incident/Injury Report Form](#).

17.2 Casual Fill in Voucher (CFV)

Any player registered with Netball WA but not through KNA must purchase a Casual Fill in Voucher (CFV).

- A CFV must be purchased before the player takes the court with the player's name & CFV voucher recorded on the scorecard prior to the game commencing.

Failure to follow above will result in the player being identified as ineligible player and fines will be issued in accordance with [Appendix E - Fines and Penalties](#)

- CFV's cannot be used in Finals.
- If playing under a CFV, the player is not eligible to receive Fairest & Best votes
- Games can be played for different Clubs and Divisions, however, the CFV maximum of 4 is not Club specific, all CFVs purchased by an individual will be counted as a collective regardless of whether they were for various Clubs/Teams.
- Should a Player subsequently register with a particular Club they have played for while using a CFV, games played for that Club will be included as qualification games for the registered Club.
- Clubs must email the Registrar once a Player who has previously played under a CFV becomes an official registered member of that Club. This is to allow the Registrar to update games played for that Player in PlayHQ.
- A CFV is not refundable and can only be used on the day of purchase.

A player who uses a CFV purchased on an alternate day of the competition match shall be identified as an ineligible player and fines will be issued in accordance with [Appendix E - Fines and Penalties](#)

- A CFV is valid for one game only.

Should a player use a CFV for multiple games on the day of purchase they shall be identified as an eligible player for the initial game and any subsequent games identified as an ineligible player and fines will be issued in accordance with [Appendix E - Fines and Penalties](#)

18 BENCH OFFICIALS

KNA will be implementing central timing for 2024.

Bench officials will consist of a Scorer and a Rolling Substitution Administrator (Rolling Sub Admin), and shall not be the same person. A Bench Official must be provided by each competing team.

The first named team on the scorecard must provide a Scorer. The second named team on the scorecard must provide a Rolling Sub Admin. If a team is unable to provide a suitable Bench Official and the opposition team is unable or willing to provide a replacement, a player from the responsible team will be required to fill the role.

- The Scorer and Rolling Sub Admin should remain unchanged during the game except in the event of illness or injury.

- The Scorer and Rolling Sub Admin must sit together at the officials bench, level with the centre circle if possible and together check both scores and rolling sub records with each other frequently.
- No protests will be entered into regarding scoring - it is the responsibility of the Scorer and Rolling Sub Admin to work together and check each other's records to ensure the game result is accurately recorded.

Scorer	Time-Keeper (Not Applicable for 2024)
<p>During the match the scorers:</p> <ul style="list-style-type: none"> • Record goals scored for each team as they occur. • Keep a record of the centre passes taken by each team • Call the correct centre pass if appealed to by an umpire. • Signal the direction of any centre pass to be taken immediately after a stoppage. • Notify the umpires if a wrong centre pass is indicated. 	<ul style="list-style-type: none"> • The Timekeeper shall take time in accordance with the Umpire's whistle, holding time when signalled to do so by the Umpire and restarting time when the Umpire signals for play to resume. • Timekeeper should notify the Umpires where there are 30 seconds and 10 seconds remaining before the start of a quarter. • Timekeeper must notify the Umpires when 10 seconds remain prior to the end of a stoppage for injury/illness or blood. • Time any suspension period of 2 minutes playing time for a suspended player and advise the closest Umpire when the time has elapsed. • Notify the closest Umpire when there is 30 seconds remaining in the quarter and again when there is 10 seconds remaining. • At the 10 second mark the Timekeeper should follow the Umpire until the timer sounds - it is the Umpire's whistle that signals and stops play at the end of the quarter, not the Timekeeper.
Rolling Substitution Administrator	
<ul style="list-style-type: none"> • Record any team changes and/or substitutions 	

19 TEAM LISTS AND SCORECARDS

Where hard copy scorecards are used:

- Scorecards are to be collected from the KNA Match Office.
- Scorecards are inclusive of the Rolling Substitutions card.
- Scorecards will be printed with all game information including the first & surnames of the players registered to play in that team.
- A maximum of 12 players may be nominated on the scorecard (players not taking part in the game should be crossed out).

12+ persons nominated on the scorecard shall be identified as ineligible players and fines will be issued in accordance with [Appendix E - Fines and Penalties](#).

- Teams should check players are accurately listed prior to the game commencing – player names cannot be added to a scorecard once the game has commenced.

Failure to follow above will result in the player being identified as ineligible player and fines will be issued in accordance with [Appendix E - Fines and Penalties](#).

- Any player not listed may have their name manually added to the scorecard with reason for manual entry clearly noted, ie Single Game Voucher (SGV), Casual Fill-In Voucher (CFV), Playing Up (P/U and division playing up from), New Registration (NR) next to their name.

NOTE: Adding NR against a Player’s name does not replace the requirement for the club to allocate this player to a team in PlayHQ.

Failure to correctly record players as above will incur fines as per [Appendix E - Fines and Penalties](#).

- Each team is responsible for completing the scorecard details in full for their team, including player positions for each quarter.

Failure to complete scorecards in full will incur fines as per [Appendix E - Fines and Penalties](#).

To have played a competition match, the player must be recorded on the scoresheet for that match as having taken the court (position recorded next to their name for a minimum of one quarter)

- Scorers and Umpires are required to track player warnings, suspensions and send offs during the game by recording this information on the back of the scorecard.
- Scorers are also required to record any injury sustained which caused a player to leave the court. A brief description is required (eg. Player X injured left ankle during 1st quarter).
- Umpires are responsible for returning completed scorecards to the match office.
- No protests will be entered into regarding scoring. It is the responsibility of the two Clubs to ensure their Scorer and Rolling Substitute Administer sit and work together, checking each other to ensure the game result is accurately recorded.
- Scorecards must be signed by the Captains and Umpires.

20 MATCH DURATION

Competition games shall be centrally timed and therefore time will not be held for injury or blood as required in Rule 10.2 of the World Netball Rule book.

Season	Grade	Timing of Matches
Winter	8 Years & 10 & Under	A match shall be played for a period of forty (40) minutes divided into four (4) quarters, each of ten (10) minutes duration. A two (2) minute interval shall be taken between the first and third quarters with three (3) minutes at half time.
Winter	U12's+	A match shall be played for a period of sixty (60) minutes divided into four (4) quarters, each of fifteen (15) minutes duration. A three (3) minute interval shall be taken between the first and third quarters with five (5) minutes at half time.
Mixed	All Grades	A match shall be played for a period of forty (40) minutes divided into four (4) quarters, each of ten (10) minutes duration. A two (2) minute interval shall be taken between the first and third quarters with three (3) minutes a half time.

- A team shall be required to take the court when requested to do so by the Umpires at the start of the scheduled match and at intervals. Failure to do so shall be considered:
 - Deliberately delaying play – refer to INF “Rules of Netball” (Rule 19 - Foul Play.)
 - In extreme circumstances a forfeit.

- In the event of a serious injury where an athlete cannot be moved (i.e., unconscious, suspected spinal, etc) the Match Office and Karratha Leisureplex is to be notified immediately and where possible the match will be moved to a different court.

21 MATCH BALLS

- Size 4 netballs are to be used for 8 Year old and 10 & Under competitions.
- Size 5 netballs are to be used for other competitions. Size 5 netballs should be between 690mm – 710mm in circumference and weigh between 400 – 450 grams.
- KNA will provide match balls for the competition.
- Gilbert Netballs are recognised as the official game ball.
- KNA will provide match balls for Finals & Social Mixed Competition.

22 UNIFORM REQUIREMENTS

Uniforms are to be approved by the KNA. This includes new Clubs entering the competition and existing Clubs making changes to any part of a Club's uniform. Refer to the [Uniform Guidelines](#) for further information on uniforms.

All players must be in full uniform from Round 4 onwards. Umpires will restrict players not in full uniform to take the court.

22.1 Permit to Play out of Uniform

- Clubs with uniform delays post Round 4 of competition must obtain permission from KNA to play out of uniform prior to Match Day
- Permission to play out of uniform on a single occasion must be obtained from the KNA prior to individuals taking the court
- Requests to play out of Uniform should be sent to the KNA Secretary at karrathanetball@gmail.com.
- Variations to uniform to accommodate cultural or medical reasons that do not align with the [Uniform Guidelines](#) should be applied for in writing

23 PLAYER ADORNMENTS

Players may not take the court if they are in breach of *Section 3: Team, Item 12* of the World Netball - Rules of Netball edition.

No player may take the court until the Umpire is satisfied.

Should a player on court be found to be in breach of the above ruling, after the commencement of the game, they shall be asked to leave the court by the Umpires. The player may be substituted and can only return to the court after inspection by the umpire during a stoppage in play.

24 FORFEITS

In the event of a team forfeiting two consecutive matches, the team shall show just cause to the KNA for such forfeiture to avoid being withdrawn from the competition.

Fines & Penalties may be applied for forfeited matches – refer to [Appendix E - Fines and Penalties](#).

24.1 Notification of Forfeit

Notice of a team's intention to forfeit shall be emailed to the Secretary (karrathanetball@gmail.com) and Competition Coordinator (kna.competition@gmail.com) by 1pm of Match Day and should clearly identify team name and division. The Competition Coordinator will contact the opposing team and/or club delegate, however, it is expected that the team forfeiting advises the opposing team wherever possible.

If forfeiting a Junior division 1, Mens, or Senior division 1 game, kna.audo@gmail.com also needs to be notified.

Fines & Penalties are applied for forfeited matches – refer to [Appendix E - Fines and Penalties](#)

The opposing team may submit a score card with players listed who intended to play the game and they will be recorded as having played.

24.2 Forfeit – Less than 5 x Players Present to Game

Where a team has fewer than 5 players at the commencement of a match, Umpires shall follow the World Netball - Rules of Netball ruling (*Section 3: Team, Item 6*), which is to:

- Umpires will wait up to 30 seconds for additional player/s to arrive.
- If the team takes the court within 30 seconds: the umpire starts play and the infringing team is penalised for delaying play [Rule 19.1 and Rule 19.2] immediately following the whistle for the centre pass.
- If the team is not able to take the court within 30 seconds: the umpires will award the match to the opposing team.
- The opposing team may submit a scorecard with players listed who intended to play the game and shall be recorded as having played.
- If both teams have 4 or less players, the game shall be deemed a draw with no goals – no players shall be recorded as having played the game.

25 FINES

- Fines and penalties are detailed in [Appendix E - Fines and Penalties](#).
- Fines will be issued to offending Teams/Clubs as soon as is practicable after the offence has occurred.
- If a fine is not paid by the due date, any games played by the club will be deemed a forfeit.
- Each Club must have all outstanding fines paid in order to participate in Finals.
- If a Club has a fine/fines outstanding, they are unable to participate in Finals.

26 FUNDRAISING & SPONSORSHIP

- Clubs must apply to the KNA to undertake fundraising activities on match days.
- Club's must not display any Sponsor logos if these Sponsors conflict with either KNA or Netball WA sponsors.

27 TEAM WITHDRAWAL

- Any Club or team who wishes to withdraw from the competition must do so in writing to the Competition Coordinator - kna.competition@gmail.com, advising the team's name, division and date the withdrawal is to take effect.
- Players from the withdrawn team may transfer to another Club if they do not owe money to either KNA and/or the withdrawn team/club – the Player Transfer process shall apply.
- Should an unfinancial Club disband at the conclusion of the season, any member of that Club registering with another Club shall be required to pay their portion of that debt before further registration will be accepted.
- When a team withdraws from any division after the commencement of the season. The Competition Coordinator shall use their discretion to ensure an even number of games played remains amongst the remaining teams in the relevant division. Ladder adjustments may be made to ensure a fair reflection of points for all remaining teams within this division.
- If withdrawal of a team results in a division having less than 4 teams, the Grading Panel will convene to determine if re-grading is necessary.

28 MEDIA

28.1 Media Consent

Upon registering with KNA, it is assumed the registered party grants permission for KNA to use their photograph/s in publications, both print and digital forms, including on/in association websites, newsletters, emails, social media posts, videos, brochures, and advertisements, unless otherwise indicated through their PlayHQ registration.

Media denials made via PlayHQ registration will be noted at the start of the season. A red dot will be placed on the scorecard of games in which a Player who has denied media consent will be playing. Media denial also includes live streaming to social media. Should a team/player wish to change their consent for photography/videoing, written notification must be sent from the Club representative to the KNA Secretary (karrathanetball@gmail.com) and Competition Coordinator (kna.competition@gmail.com) as soon as possible.

28.2 Photography & Videography

Karratha Netball Association has a responsibility to manage the photography and videography of members as part of the Association's risk management of the KNA competition.

Karratha Netball Association abides by Netball WA's [Photography and Videography Policy](#).

Photography and videography should only be required by members at KNA related events for the purposes of:

- Participant and family personal use
- Development
- Club / Association promotion and publicity

Members shall not take photography or videography that is the nature of:

- Indecent
- Defamatory
- Used to cyber bully

- Being used as voyeurism
- Protected by a court order
- Provocative or sexual in nature

Members found to be in breach of the Policy may face disciplinary action. It is imperative all members adhere to these guidelines to ensure a safe and respectful environment for everyone involved in Karratha Netball Association activities.

29 MATCH OFFICE

KNA will provide a Match Office Attendant on game nights. This person's duties are detailed within the [Match Office Working Instructions](#).

30 REPRESENTATIVE TEAMS

Each year, KNA advertises for officials and sets trial dates for participation in representation teams. Fees for all representative teams and programs shall be set by KNA and advised to players. These fees will be non-refundable.

30.1 Karratha Academy Development Squads (KADS)

KADS Program is a talent development program for KNA junior registered athletes. Participants are selected to take part in specialist coaching programs and athletes selected in the program will be eligible for selection in age-appropriate representative teams. Refer to the [Junior Development & Representative Squads Operating Policy](#) for further information.

30.2 Netball WA - Northwest Regional Championships

Representative teams shall be selected to represent Karratha in all divisions at the North West Regional Championships. Refer to the [Northwest Netball Championships - Senior Selection Operating Policy](#) and [Junior Development & Representative Squads Operating Policy](#) for further information.

31 COACHES & TEAM MANAGERS

Clubs shall ensure all Coaches and Team Managers adhere to the following:

- Current registered members of KNA – registered as a non-playing member regardless of whether they also hold a player registration.
- Responsible for ensuring their team(s) comply with all rules and procedures.
- Where relevant, coaches and team managers must have a current Working With Children Check (WWCC) unless an exemption applies – verification is required to be provided to KNA.
- Coaches are encouraged to gain accreditation to ensure the proper coaching of netball skills especially at grass roots level.

32 UMPIRING

32.1 Umpires – Roles and Responsibilities

The roles and responsibilities of Umpires on match day are outlined in the [World Netball Rules of Netball 2024 Edition](#). These shall apply to all KNA matches unless modified in this Competition Handbook.

32.2 Umpiring Sub Committee

An Umpiring Sub Committee managed by the Association Umpiring Development Officer (AUDO) shall oversee umpiring duties & allocation for KNA. They shall also:

- Formulate, supervise, monitor, and evaluate Association umpiring programs.
- Promote the National Umpiring Accreditation Scheme;
- Assist Netball WA umpiring personnel to promote umpiring programs within the Association at all levels.
- Assist with practical coaching and assessment of Umpires within the Association.
- Act as an advisory panel for Umpires within the Association; and
- Carry out such other duties as the Office Holders may direct.

It is the responsibility of Umpires to apply the rules with impartiality, fairness, and consistency. Umpires must strictly adhere to the rules set down by Netball Australia and KNA.

32.3 Provision of Umpires

- All teams must supply a competent Umpire for their own game except for Open – Senior Division 1, Junior Division 1 and Open - Mens. KNA will provide squad Umpires as part of the Umpire development program for these Divisions.
- Open – Senior Division 1, Junior Division 1 and Open – Men’s teams will be invoiced by KNA for one Umpire per game.
- Clubs will be responsible for payment of Umpires for all other games.
- Should a team’s Umpire fail to attend or umpire the match in its entirety, it is the responsibility of that team’s coach or player to take over. An Umpire must be supplied even if the team plays a player short.
- Umpires are not permitted to coach a team whilst umpiring or stand with a team during intervals.
- All Umpires are expected to wear appropriate sportswear for the duration of the game. This includes appropriate footwear.
- It is the Umpire’s responsibility to provide his/her own whistle and sign the scorecard at the conclusion of the match.
- Should an Umpire be deemed not competent, the AUDO will inform the relevant Club. It is expected the Club will move the Umpire to a more suitable standard of game and provide the Umpire with training.
- The following Umpire competency levels are guidelines:
 - Umpires in Open - Senior Division 1 will have a minimum B badge level accreditation or be working towards obtaining a B badge.

- All Other Junior & Senior Divisions - will have a minimum C badge level accreditation or be working towards obtaining a C badge.
- A guide for the minimum acceptable standard of umpire is completion of both the Rules of Netball theory exam (pass mark over 70%) and Foundations of Umpiring course within the last four years.

32.4 Umpire Fee Structure

All Umpires participating in a KNA competition must be registered as an official with their Club in PlayHQ or with KNA where the Umpire does not have an association with a Club.

KNA strongly encourages Teams/Clubs to make umpire payments in line with KNA guidance below, which acknowledges umpires experience and badge level. Paying higher than recommended rates for less experienced umpires reduces incentive to further develop individual umpiring skills.

KNA, at the discretion of the AUDO, will pay a Mentor fee to suitable Umpires for the assistance in mentoring and developing upcoming Umpires.

The AUDO is responsible for approving those capable of taking on Mentor responsibilities and payment shall be in line with the rate in the table below.

Umpire Accreditation Level	Recommended Rate
'A' Badge	\$40.00
'B' Badge	\$35.00
'C' Badge	\$30.00
Unbadged (inc. Green Shirt)	\$25.00
Mentor Fee	As per their Accreditation level.

32.5 Selection of Squad Umpires

- Selections for all Umpire development programs shall be in accordance with the policy as determined by the KNA Umpire Development Officer
- Selection into the squad is based on qualification and performance and is determined by the KNA Umpire Development Officer and the Umpiring Sub Committee.
- The umpiring committee reserve the right to allocate an umpire to a game to provide development and coaching opportunities.

32.6 Umpire Allocations for Finals

The KNA Umpiring Sub Committee will allocate Umpires for all finals games. Umpires are allocated to finals games based on umpire performance and consideration of the teams playing. Badged Umpires will be given preference over non-badged Umpires.

33 CODE OF BEHAVIOUR

The following Codes of Behaviour are to apply when playing, training, or taking part in any Association sanctioned activities.

Everyone	
<ul style="list-style-type: none"> ● Act within the rules and spirit of the sport of netball. ● Show courtesy to all involved with the sport. ● Respect the rights, dignity and worth of all involved in the sport regardless of their gender, ability, cultural background or religion. ● Promote fair play over winning at any cost. ● Respect the decisions of Umpires, officials, coaches and administrators. ● Display appropriate and responsible behaviour in all interactions. ● Act with integrity, objectivity and accept responsibility for your decisions and actions. ● Ensure your decisions and actions contribute to a safe environment. ● Respect the effort and performances of all players, umpires, and officials. ● Reject the use of harassment, bullying or violence in any form, whether by other spectators, coaches, officials, or players. 	
Players	Coaches
<ul style="list-style-type: none"> ● Always give your best. ● Participate for your own enjoyment and benefit. ● Play by the rules. 	<ul style="list-style-type: none"> ● Help each person (player, Umpire, official, etc.) to reach their potential. ● Respect the talent, developmental stage and goals of each person and encourage them with positive and constructive feedback. ● Obtain appropriate qualifications and keep up to date with the latest coaching practices and the principles of growth and development of young players. ● Ensure that any physical contact with another person is appropriate to the situation and necessary for the person's skill development. ● Address unsporting behaviour and promote respect for other players and officials
Officials	Parents & Spectators

<ul style="list-style-type: none"> ● Be consistent, impartial, and objective when making decisions. ● Address unsporting behaviour and promote respect for other players and officials 	<ul style="list-style-type: none"> ● Encourage your child to participate, do their best and have fun. ● Focus on your child's effort and performance, rather than winning or losing. ● Never ridicule or yell at a child for making a mistake or losing a game. ● Model appropriate behaviour, including respect for other players, Umpires, and officials.
Administrators	
<ul style="list-style-type: none"> ● Support coaches and officials to improve their skills and competencies. ● Act honestly, in good faith and in the best interests of the sport. ● Ensure that any information acquired, or advantage gained from the position is not used improperly. ● Conduct Club responsibilities with due care, competence, and diligence. 	

34 Complaint Handling Process

34.1 Game Day

If a Team has a complaint relating to code of behaviour during a match which needs immediate resolution, they should present to the Match Office and explain the nature of their complaint in detail.

The Match Office attendant will attempt to source a KNA representative to attend the game.

Where a KNA representative is available, they shall present to the court as soon as possible to assess whether there is a potential code of behaviour breach. After observing behaviour at the court, the KNA representative may:

- Request any person to cease certain behaviour
- Request any person to leave the court area
- Request any person to leave the venue
- Where any person fails to adhere to the KNA representative's direction, the game will be stopped, score will stand and a [KNA Complaints Form](#) is to be completed.

If a KNA representative is not available, the game umpires shall determine if the game can safely continue. If they feel the game cannot continue safely, the game will be stopped and a [KNA Complaints Form](#) submitted by the umpires.

Any player ordered off court as per the World Netball - Rules of Netball 2024 Edition, Section 18, Item 36, is not permitted to participate in any further KNA competition until their case has been referred to the KNA Tribunal. On the occasions where an Umpire has ordered off a player, the Umpires must submit a [KNA Complaints Form](#) as soon as possible after the alleged offence has occurred.

34.2 Official Complaints

- A complaint must be lodged using the [KNA Complaints Form](#) within 48 hours of the alleged offence occurring.
- The offence may have occurred before, during or after a competition game, program or event, but must have occurred within KNA designated event area – the car park does not form part of KNA event area.
- The Committee will refuse to accept complaints not signed by the Club President and/or deemed to be frivolous, vexatious, or otherwise mischievous in nature.
- Complaints may be lodged by the KNA Committee if they believe there has been a breach of KNA's Codes of Conduct, or any other KNA or Netball WA policy or competition rules/policy.
- The final decision on acceptance or rejection of a complaint will rest with the Vice President or their delegate.

34.3 Tribunal Process

If a complaint is accepted and requires a Tribunal, then the following process shall apply:

- A Tribunal Panel shall consist of three people, the KNA Vice President or representative, a Club Delegate or KNA Office Holder, and one other external third party. No member of the Tribunal Panel shall have any conflict of interest with a party involved in the complaint.
- The Convenor of the Tribunal Panel shall be the KNA Vice President or their representative.
- The Tribunal Panel reserves the right to request assistance from Netball WA or any other incorporated body to assist with representation if required.
- Notification will be sent to parties involved as to whether they may participate in KNA related programs while the tribunal process is underway. This decision is at the discretion of the Tribunal Panel.

The KNA Secretary shall:

- Advise all parties involved via email of the Tribunal date, time and place. This includes the person making the complaint, the person named in the complaint and any other officials involved in the complaint.
- Obtain confirmation from all parties that notification has been received.
- Ensure all parties have been supplied with the relevant documentation including a copy of the complaint.

During the tribunal:

- All parties shall be interviewed separately.
- All players shall be accompanied by a recognised official of their club and players under the age of 18 may also be accompanied by a parent/guardian.
- If the alleged offender (or representative of the accused team or club) fails to attend a Tribunal as requested without reasonable cause, the Tribunal may proceed, and a determination made by the Tribunal Panel in the absence of the alleged offender, team or club, provided the Tribunal Panel are satisfied all notification procedures have been carried out correctly.
- The purpose of the Tribunal shall be to determine whether the alleged offence has been established on the balance of probabilities. The principles of natural justice shall apply. If the Tribunal Panel considers a charge has been established, they may impose any one or more of the following penalties:
 - A monetary fine
 - A warning
 - Suspension, disqualification, reprimanding and/or banning
 - Any other such penalty as the Tribunal Panel considers appropriate.

Suspension may include being prohibited from coaching, umpiring, or playing for any team within the Association. Suspension may also include being prohibited from being present at KNA competitions, programs and/or events.

If the Tribunal Panel is not satisfied the offence as charged has been established but is satisfied a lesser charge has been established, the Tribunal Panel may apply the penalty applicable to the lesser charge. Where charges arising from one incident are heard together and the Tribunal establishes that the alleged offender or team has committed more than one offence, it may impose a single penalty, being not more than the maximum penalty for the most serious of the offences, or it may impose individual penalties for each offence.

Where the Tribunal Panel imposes more than one period of suspension, it may impose them to be served concurrently or cumulatively. Monetary penalties must be paid prior to the next playing date following advice of said penalty.

The Tribunal Panel is not obliged to provide any oral or written reasons for any decision made. The KNA Secretary shall notify the complainant and offender/s club/s in writing of the outcome of the Tribunal and any penalties applied, within 48 hours of the Tribunal. A Tribunal file that is separate to the general correspondence shall be maintained.

If at any time during the Tribunal process it becomes known that criminal charges have been brought (as opposed to merely the subject of police investigation) arising out of the actions the subject of the hearing or investigation, the Tribunal and/or the KNA may, until the completion of the criminal charges adjourn the proceedings.

Refer to [Appendix G – Recommended Maximum Suspensions](#).

34.4 Appeals Process

Should any party involved in the Tribunal process request to appeal the decision then they shall lodge an Appeals Notice stating the full detail of the charges and results thereof and stating, in full, the grounds of appeal. This lodgement should be within 5 days of the notification of the Tribunal decision.

Upon receipt of any Appeals Notice the KNA will convene with Netball WA to review and agree on whether an Appeals hearing is to be granted and, if an appeal hearing is granted, the time, date and location of the appeal hearing.

The Appeal Tribunal and persons appearing before it will be bound by the Tribunal process as if the Appeal Tribunal was a Tribunal hearing a matter at first instance.

34.5 Vexatious or Improper Complaints & Victimisation

- KNA is dedicated to creating a safe and supportive environment for all individuals involved in the complaint resolution process. We strive to prevent any form of victimisation against those who come forward with complaints or contribute to their resolution.
- In cases where the Committee or Tribunal Panel suspects that a complainant has knowingly filed a vexatious or malicious complaint against the respondent, the matter may be subject to dismissal.
- Individuals found responsible for instigating or participating in a vexatious complaint or engaging in victimisation against a complainant will face an incident report and subsequent review. Appropriate actions, including disciplinary measures, may be taken against the party responsible. However, it's crucial to recognize that KNA's influence may be limited in cases of victimisation that occur privately outside the direct netball context.

- While KNA will make every effort to prevent victimisation within the realm of netball, we cannot guarantee absolute prevention, especially if such actions occur privately outside of netball-related settings.
- In situations extending beyond the netball context, individuals are encouraged to leverage appropriate legal channels, personal support networks, and professional assistance to address incidents, ensuring personal well-being and taking necessary steps for resolution.

34.6 Confidentially And Records

Confidentiality must be maintained throughout the Complaints Process. All parties to a Complaint must agree to the maintenance of confidentiality. No person involved in the Complaints Process shall publicly comment on any aspect of the Complaints Process without the prior written agreement of all parties.

35 GOVERNANCE

All Netball WA affiliation fees are inclusive of Insurance.

Affiliation Fees paid to Netball WA include insurance cover for players, coaches, umpires, officials, committee personnel and all volunteers. The cover applies to members who are involved in Netball WA sanctioned competitions and activities only. Further information can be found via [Netball WA's Insurance link](#).

36 WORKING WITH CHILDREN (CHILD PROTECTION)

All Clubs affiliated with KNA are obliged to comply with the Netball WA Working with Children Check Policy (Member). Further information can be found at <https://wa.netball.com.au/child-safeguarding>

37 ALCOHOL & ILLEGAL SUBSTANCES

KNA is committed to conducting netball and social events and activities in a manner that encourages responsible service and consumption of alcohol.

- No player may take the court whilst under the influence of alcohol or any illegal substance.
- Players, spectators or officials suspected of acting under the influence of alcohol or illegal drugs will be asked to leave the playing area.
- If a member suspects someone to be under the influence of alcohol or drugs within the venue, they are to advise the venue staff.

38 APPREHENDED VIOLENCE ORDERS (AVO's) OR OTHER AS DETERMINED BY COURT

Clubs/Teams are reminded that if such an order is in place, it is the responsibility of the involved parties to promptly remove themselves from any potential situations. KNA does not assume liability for any breaches. Individuals concerned are encouraged to promptly contact the relevant authorities when necessary.

39 SMOKE FREE VENUE

KNA playing areas are entirely 'Smoke Free Venues'. Smoking is not permitted at any time under any circumstances within the grounds or within 10 metres of the entry gates. A person observed smoking within playing areas will be notified of the Smoke Free status of the venue by a KNA representative. The KNA representative will ask them to immediately refrain from smoking and/or direct them to one of the designated smoking areas outside the grounds.

KNA will not receive money, other benefits or have arrangements with the tobacco industry.

40 HEALTH & WELLBEING – NETBALL WA POLICIES

Please refer to the following Netball Australia policies. Through its affiliation with Netball WA, KNA is bound by the policies of Netball Australia and may refer to them where a situation is not adequately covered by an existing KNA policy. <https://wa.netball.com.au/member-protection>

40.1 Member Protection Policy

Through its affiliation with Netball Australia, KNA and its Member Clubs are bound by the policies of Netball Australia and may refer to them where a situation is not adequately covered by an existing KNA policy. KNA Teams/Clubs should refer to Netball Australia policies if addressing issues such as:

- Child Protection
- Taking images of children
- Anti-Discrimination, Bullying, sexual harassment and Victimisation
- Sexual Relationships
- Pregnancy
- Gender Identity
- Cyber Bullying and Safety
- Inclusion
- Social Networking websites.

41 KNA OPERATING POLICIES & PROCEDURES

KNA shall maintain Operating Policy & Procedures to assist with the management of key activities. A list of these documents can be found in [APPENDIX D](#). Any changes to the Operating Policy & Procedures must be passed by a majority vote at a committee meeting.

- Committee members & clubs shall be afforded a minimum of 14 days to review changes prior to being presented at committee meeting for endorsement.
- Clubs shall be given a minimum of 14 days' notice of the approved changes prior to them being affected.

42 KNA COMPETITION HANDBOOK - CHANGES

Any changes to this Competition Handbook must be passed by a majority vote at a committee meeting and notification must be provided to Clubs at least 14 days prior to the changes being implemented. Where possible, changes to the Competition Handbook mid season should be avoided, however, can occur if the change is deemed necessary to the benefit of the competition.

Where changes are approved, KNA will ensure the changes are appropriately communicated to clubs and members.

43 AWARDS

43.1 Life Membership

A Life Membership may be conferred on any person at a General Committee Meeting or the Annual General Meeting subject to the following:

- The nominator must be a current affiliated member or Life Member of KNA
- The criterion for selection as a Life Member is that the person shall have given outstanding service to KNA as per the Life Membership criteria defined in table below
- The nominee’s contribution has benefited the growth, development, and betterment of the objects and standards of the KNA.

LIFE MEMBERSHIP CRITERIA	
Player	Umpire
<ul style="list-style-type: none"> • Represented KNA as a player at inter association competitions. • Minimum of 20 years’ service as a player with one or more KNA Member Clubs. • Always models the acceptable standards of behaviour. 	<ul style="list-style-type: none"> • Umpired for KNA at inter-Association competitions for a minimum of 5 years. • Minimum of 10 years’ service as an Umpire to KNA or a KNA Member Club. • Demonstrated success in progressing umpire accreditation pathway. • Provided mentoring and leadership to other Umpires at KNA.
Coach	Administrator
<ul style="list-style-type: none"> • Coached for Association teams for a minimum of 5 years. • Minimum 10 years’ service with one or more KNA Member Clubs. • Demonstrated success in progressing the coaching accreditation pathway. • Provided mentoring and leadership to other coaches. • Always models the acceptable standards of behaviour. 	<ul style="list-style-type: none"> • Committee member on the KNA Executive for a minimum for 7 years; and/or • Minimum 10 years’ service with one or more KNA Member Clubs

Application for Life Membership must be made in writing outlining the significant contribution made by the nominee to netball and how they have achieved Life Membership criteria. Nominations must be received by the Secretary 14 days prior to the next Committee Meeting.

Applications for Life Membership shall be reviewed against the criteria and formally approved or rejected. The Nominator will be notified in writing of the KNA’s decision. Nominations for Life Membership approved by KNA will be presented to members at an appropriate occasion (i.e. end of season awards).

43.2 Competition Awards

[APPENDIX C](#) lists the competition awards issued by the KNA.

44 GROUNDS & FACILITIES

44.1 Training Courts Allocation

Teams/Clubs are responsible for the booking of courts required for training directly with the Karratha Leisureplex. Clubs should work together to ensure that all clubs are afforded access to courts for training. Clubs should work on a ratio based on two teams sharing a court for a 60-minute period when use of the courts is constrained.

44.2 Match Day Court Specifications

Teams playing in the first time slot will be required to assist with set up activities. Teams playing in the late time slot will be required to assist with pack up activities.

Set Up Activities	Pack Up Activities
<ul style="list-style-type: none"> • KLP official score benches to be moved court side. • Team benches should be placed at either end of the side-line nearest to the score bench. • Check the court surface and surround - should there be any concern over the surface of the court, the KNA Match Office should be notified immediately and assist with rectification activities where possible. • Brooms are available in the match office for sweeping water or debris from the playing area. • Install goal rings & goal post padding. • Pick up court box from Match Office (contains score cards, timers, etc) 	<ul style="list-style-type: none"> • Return goal rings & goal post padding. • Return KLP official score benches back to storage location • Return court box to the Match Office. • Dispose of any litter to appropriate bins • Any lost property to be given to the front desk of the Karratha Leisureplex

45 MEDICAL & FIRST AID

First aid facilities are not provided by KNA, however, first aid services are available in the First Aid room located behind the seating area of Indoor Court 1 at the Leisureplex.

- Ice is available in the First Aid room.
- Wheelchairs and other first aid equipment located in this room is available to borrow from the KLP in the event of an emergency.
- Limited first aid equipment may be available for injuries sustained during match play inside the KNA Match Office located next to Outdoor Court 2
- An [injury report form](#) must be completed for all injuries for insurance purposes.

Competition participants are covered under the Netball National Insurance Program. Only participants who are registered as a member of their Club/Team for the 2024 Calendar Year on the PlayHQ system or have purchased an SGV/CGV are covered under Netball WA's Insurance - Howden [Netball Australia \(howdengroup.com\)](http://Netball Australia (howdengroup.com)).

Where required, Clubs are responsible to ensure athletes have gained clearance to play from appropriate medical practitioners whose primary employment role is to diagnose the relevant injury/illness sustained by the athlete. KNA may from time to time request a copy of a players' clearance from major injury, but not limited to, for its records.

45.1 Concussion

Netball WA's [Concussion Management Policy](#) sets out the guidelines, procedures, information and other resources that can be used by participants, coaches, support staff and parents responding to participants who have received a concussion.

46 GENERAL ADMISSION

The following information relates to activities within the playing area.

- For the safety of all patrons, no pets are allowed within the playing areas (exception to this is for assistance animals).
- Skateboards, bicycles, scooters, rollerblades etc. are not permitted to be used anywhere within the grounds at any time.
- To ensure the safety of all players and officials on the courts, where no suitable space is available in-between courts, KNA requires chairs to be located a safe distance from the courts. If an Umpire or Match Day Official considers a chair (or any other item) is not within a safe distance of the match play area, they may request the chair/item be relocated to a safer location.

APPENDIX A JUNIOR PLAYING UP ELIGIBILITY (WINTER COMPETITION)

The below table describes the eligibility for Junior Players to “play up”. Juniors intending to play up in the Senior Competition will need to ensure that they meet age eligibility as per Section 7.1.1 Competition Structure – Age Eligibility.

This Appendix should be read in conjunction with Section 15 - Players Playing Up.

Athlete Registered Competition		JUNIOR PLAYING UP ELIGIBILITY					
		JUNIOR COMP	SENIOR COMPETITION				
		All Divisions	Div 5 or Lower	Division 4	Division 3	Division 2	Division 1
NetSetGo	Net (5 & 6 Years)	No	No	No	No	No	No
	Set (7 & *8 Years)	No	No	No	No	No	No
	Go (9 & 10 Years)	No	No	No	No	No	No
Junior	8 Years	No	No	No	No	No	No
	10 & Under	12 & Under	No	No	No	No	No
	12 & Under	Yes	No	No	No	No	No
Open – Junior	Div 4 or Lower	Div 1, 2 or 3	Yes	Yes	Yes	Yes	Yes
	Division 3	Div 1 or 2	Yes	Yes	Yes	Yes	Yes
	Division 2	Div 1	No	Yes	Yes	Yes	Yes
	Division 1	-	No	No	Yes	Yes	Yes

Any exemption requests for Junior eligibility should be submitted using the [Application for Permit - Player Eligibility](#) form.

APPENDIX B JUNIOR TALENT IDENTIFICATION (WINTER COMPETITION)

Junior Talent Identification Program:

- Clubs may nominate up to 3 x registered Junior Players who will be approved to play in both Open – Junior Division 1 and Open – Senior Division 1 competitions.
- Clubs may nominate up to 3 x registered Junior Players who will be approved to play in both Open – Junior Division 1 or 2 and Open – Senior Division 2 competitions.
- Clubs may nominate up to 3 x registered Junior Players who will be approved to play in both Open – Junior Division 1 or 2 and Open – Senior Division 3 competitions.

Procedure:

- Players will need to register in both Open – Junior and Open – Senior teams.
- Registrations are to be completed by Round 4 of the season commencement.
- Players will only be required to pay 1 x set of fees; a voucher code will be provided for registration in the Open – Senior team.

<p>What is the age limit for players to play up? Age eligibility is as per Competition Handbook</p> <p>Our Club has nominated 3 x players, but one gets injured or no longer wants to play up – can we replace that player? No, however, by exception requests would be considered by the committee if it is detrimental to the competition.</p> <p>If our club doesn't name 3 x players for our Division 1 or 2 teams – can we still pull up from Juniors? Yes. They will need to meet age eligibility and Section 15 – Players Playing Up of the Competition Handbook.</p> <p>Our club doesn't have a Division 1 or 2 team; can we still pull up from Juniors? Yes. They will need to meet age eligibility and Section 15 – Players Playing Up of the Competition Handbook.</p>	<p>Our Club has a Division 1, 2 or 3 Senior team but no Division 1 or 2 Junior team, can we pull up from another Club's Junior team? No</p> <p>We have named 3 x junior players for our Division 1 team; can they also play Division 2? No, they are named team members of your Division 1 team and are not permitted to play down.</p> <p>We have named 3 x junior players for our Division 2 or Division 3 team; can they play up in higher divisions? No, they have been given special dispensation to play both competitions specifically to support your Club's Division 2 or 3 team.</p>
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APPENDIX C COMPETITION AWARDS

Note: Persons will be ineligible for any award if they are found guilty at any Tribunal during the competition season

Award Name	Award Criteria	Awarded
Natti May Senior Coach of the Year Award	<p>To be eligible for nomination the coach must meet a minimum of two of the below standards during the year of nomination, one of these standards having come from point 1:</p> <ul style="list-style-type: none"> ● Attained or aspiring to Development, Intermediate or Advanced accreditation. ● Coach of a KNA team at the Northwest Netball Championships Weekend; or any other carnival that KNA may send representative teams; ● Attend a KNA coaching program; ● Coach, Assistant Coach or Apprentice Coach at Regional Academy or Cadets program, State Netball. ● Coached a senior team participating in the KNA winter season for the full season or majority thereof 	Winter Season Competition
Adele Hamilton Junior Coach of the Year Award	<p>To be eligible for nomination the coach must meet a minimum of two of the below standards during the year of nomination, one of these standards having come from point 1:</p> <ul style="list-style-type: none"> ● Attained or aspiring to Fundamental, Development, Intermediate or Advanced accreditation; ● Coach of a KNA team at the Northwest Netball Championships Weekend; or any other carnival that KNA may send representative teams; ● Member of coaching staff of a KNA program (eg. KADS); ● Attend a KNA coaching program; ● Coach, Assistant Coach or Apprentice Coach at Regional Academy or Cadets program, State Netball. ● Coached a junior team participating in the KNA winter season for the full season or majority thereof 	Winter Season Competition
Tracey Williamson Senior Umpire of the Year Award	<ul style="list-style-type: none"> ● Conducted themselves both “on” and “off” court in a professional manner ● Displays sportsmanship and honesty in relating to their own performance ● Shows continual improvement in their standard of umpiring across competition period ● Shows a commitment to the KNA umpiring program ● Has the ability to investigate, understand & implement feedback consistently 	Winter Season Competition
Green Shirt Umpire of the Year Award	Awarded to an umpire who has participated in the Green Shirt program and has been judged by the AUDO to have made the biggest improvement in their umpiring ability and has taken on the feedback given to them.	Winter Season Competition

Award Name	Award Criteria	Awarded
Junior Umpire of the Year Award	<ul style="list-style-type: none"> ● Under the age of 18 as of 31st December that year ● Conducted themselves both “on” and “off” court in a professional manner ● Displays sportsmanship and honesty in relating to their own performance ● Shows continual improvement in their standard of umpiring across competition period ● Shows a commitment to the KNA umpiring program ● Has the ability to investigate, understand & implement feedback consistently 	Winter Season Competition
Tanya O’Connor Volunteer of the Year Award	<p>To be eligible for nomination a KNA member must meet the following criteria:</p> <ul style="list-style-type: none"> ● Have shown extraordinary commitment and dedication to the benefit of the association. ● Contributed to the KNA in an extraordinary manner ● Not received any penalties for misconduct in the year nominated. ● KNA paid employees are not eligible for this award. This award is only awarded if the criterion is met in the nominations received 	Winter Season Competition
Fairest & Best (F&B) Player for each junior and senior division	<p>Awarded to a player in each division who has received the most votes as awarded by the Umpires weekly under a 3, 2, 1, voting system over the point scoring rounds. Nominations for this award will not be taken. To be eligible a player must be:</p> <ul style="list-style-type: none"> ● a financial member of KNA and ● must have not received a fine and/or suspension from a tribunal hearing and/or committee meeting <p>When players in contention for this award are tied on votes, a count back shall occur. The player receiving the highest number of 3 votes is declared the winner. Should it still be a tie, the player with the most 2 votes is declared the winner and so forth. If still a tie, both players will receive awards.</p>	Winter Season Competition
The Tracy Kitching Trophy	The Fairest & Best (F&B) Player from Open – Senior Division 1	Winter Season Competition
KADS Sportsperson of the Year	<p>Awarded to a KADS squad member who has:</p> <ul style="list-style-type: none"> ● Demonstrated excellent commitment and dedication to the KADS program ● Enhances the image of netball as a positive, dynamic, rewarding & achieving culture ● Consistently performs at their best on all occasions and at all levels of competition ● Demonstrated fair play serving as a role model to their peers 	Winter Season Competition

Award Name	Award Criteria	Awarded
KNA Team of the Year - Women	<ul style="list-style-type: none"> • Players must have played in five or more competition games in the Open Senior Division 1 competition • Open Senior Division 1 coaches will nominate a team of 7 using the 3-2-1 process for each position from GS to GK. • Voting slips will be distributed to the Open Senior Division 1 coaches during the final round of competition • A team will be selected based on those players who receive the most votes overall, ie player who plays both GD and GK who pools in both position then these votes will be accumulated, and a player will be selected into a position depending on the 2nd place voting 	Winter Season Competition
KNA Team of the Year - Mens	<ul style="list-style-type: none"> • Players must have played in five or more competition games in the Open Mens competition • Open Mens coaches will nominate a team of 7 using the 3-2-1 process for each position from GS to GK. • Voting slips will be distributed to the Open Men coaches during the final round of competition • A team will be selected based on those players who receive the most votes overall, ie player who plays both GD and GK who pools in both position then these votes will be accumulated, and a player will be selected into a position depending on the 2nd place voting 	Winter Season Competition
Fairest & Best (F&B) Player for each Grand Final	Both umpires are to determine the Fairest & Best for the Grand Final and record their selection on the back of the scorecard.	All Competitions

APPENDIX D FORMS, OPERATING POLICIES & PROCEDURES

The following forms and operating policies support this Competition Handbook and the running of the KNA Association. They are also available for download from our website:

www.karrathanetballassociation.com

Form Name	Link
KNA Injury Report Form	Link
Refund Request Form	Link
KNA Complaints/Incident Form	Link
Application for Permit - Player Exemption Request	Link

Karratha Netball Association - Operating Procedures	Link
Junior Development & Representative Squads	Link
Northwest Netball Championships Senior Selection Guidelines	Link
Umpire Development Program	Under Development
Fundraising	Under Development
Individual Membership and NetSetGo Fee Structure	Link
Communications/Media Operating Procedures	Under Development

APPENDIX E FINES & PENALTIES TABLE

SCORECARDS		
Infringement	Fine per Infringement	Penalty per Infringement
Failure to complete any aspect of the scorecard or complete scorecard correctly	\$10.00	NA
Failure to hand in the scorecard on match day	\$50.00	NA
INELIGIBLE PLAYERS		
Infringement	Fine per Infringement	Penalty per Infringement
Playing an ineligible player	\$20.00/player	Offending team - forfeiture of match & loss of 2 x competition points Player not eligible for any F&B Votes for game
Members proven to have provided false information	Up to \$250	Offending team - forfeiture of match & loss of 2 x competition points Further penalty at the discretion of the KNA
Playing an ineligible player – during a finals game	\$50.00/player	Forfeiture of the match. Team and player have no further part in the Finals series
GENERAL COMPETITION		
Infringement	Fine per Infringement	Penalty per Infringement
Player registered with a KNA Club but not allocated to a team by the closure of player nominations	\$50.00/player	NA
Playing a player not in registered uniform without a permit to play out of uniform	\$20.00/player	NA
Failure to provide an Umpire for the duration of the match	\$100.00	Offending Team - forfeiture of match & loss of 2 x competition points
Failure to supply a competent Umpire	\$50.00	NA
Failure to attend compulsory meeting, including AGM.	\$100.00 per non attendee	Ongoing infringement – further penalty at the discretion of KNA
FORFEITS		
Infringement	Fine per Infringement	Penalty per Infringement
Forfeiting a match – notification provided to KNA by 1pm	\$50.00	Forfeiture of match
Forfeiting a match – notification provided to KNA after 1pm	\$100.00	Forfeiture of match
Forfeiting a match – fewer than 5 players present for game	NA	Forfeiture of match
Forfeiting a finals match	\$250.00	Forfeiture of match. Team and players have no further part in the Finals series

APPENDIX F – 8 YEARS & UNDER 10'S MODIFIED RULES

Match Duration	4 x 10-minute quarters
Goal Post	2.4m – 3.05m high
Ball	Size 4
Time to pass ball	Up to 4 seconds
Short Pass	<ul style="list-style-type: none"> • Ball must be thrown (not handed) to another player • If two players from the same team gain possession of the ball in quick succession, this is not considered a short pass
Replayed Ball	While the usual rules for replayed ball apply, consideration must be given to the age and skill level of the players in determining whether a player has control of the ball (ie – some fumbling should be expected and allowed)
Footwork	Shuffling on the spot to regain balance allowed, without moving down the court
Centre Pass	Alternate centre pass
Offside	<ul style="list-style-type: none"> • Usual offside rules applies, with consideration given to the age and skill level of the players • Players may “play on” in the case of simultaneous offside (one player touches the ball), rather than a toss up being taken • If a player regularly goes offside (and does not seem aware that they are breaking the rules), they should be given guidance when being penalised
Breaking	Players should be given guidance if they break on the centre pass and should not be penalised in the first instance
Defending	Strict one-on-one defence Players may defend a shot at goal
Obstructing	A player must defend from a distance of no less than 1.2m A player who is within 1.2m of an opponent cannot use movements that take the arms away from the body so as to limit the possible movements of an opponent should be penalised
Offside	Usual offside rule applies, with consideration given to the age and skill level of the players. Players may “play on” in the case of simultaneous offside (One player touches the ball), rather than a toss up being taken. If a player regularly goes offside (and does not seem aware that they are breaking the rules), they should be given guidance when penalised.
Penalty Pass	Player taking the penalty pass must stand in the correct position and wait for the offending player to stand out of play before passing
Advantage	The advantage rule should not be applied, with the exception of advantage goal

<p>Coaching</p>	<p>The coach may move along the sideline (but not interfere with the umpire) to provide players with immediate feedback as required. If the game is one-sided, coaches should use any means necessary to ensure a good experience for all players. This could include:</p> <ul style="list-style-type: none"> • Rotation of players into positions they don't usually play • Rest more skilled players • Centre pass is taken by the non-scoring team
<p>Awards & Scoring</p>	<p>Scores may be kept but no ladder produced; no finals are played. No best and fairest awards should be awarded.</p>
<p>Substitutions</p>	<ul style="list-style-type: none"> • The game time should be evenly distributed amongst all players. • A team can make unlimited substitutions at any time. • Players should experience all positions over the course of the season.

APPENDIX G – RECOMMENDED MAXIMUM SUSPENSIONS

These are the recommended maximum penalties for first offences.

DANGEROUS PLAY	
Tripping, striking, elbowing or kicking	8 weeks
Fighting	8 weeks
Spitting	4 weeks
Deliberately endangering health & safety of player, spectator or official	10 weeks
UNFAIR PLAY	
Threatening a person	4 weeks
Attempting to trip, strike, elbow or kick	4 weeks
MISCONDUCT	
Dissent of an umpire – disputing the decision(s) of an umpire	2 weeks
Dissent of an umpire – abuse of an umpire	4 weeks
Unsportsmanlike behaviour	4 weeks
Breach of Member Protection Policy Codes of Behaviour	10 weeks
Obscene gestures	2 weeks
Offensive language (may include abusive, obscene or insulting language)	2 weeks
Failure to cooperate in, or hinder an investigation or hearing	2 weeks
Failure by any person required to attend a hearing without proper cause when notified	2 weeks
Coaching, umpiring, playing or engaging in score bench whilst under suspension	4 weeks

Notes:

- The underlying objective of the disciplinary system is to provide a safe playing environment for the players. Any act of foul play which can compromise a player's safety should be dealt with severely. For example, a 'king hit' punch on a player who has no chance to see the punch coming should be dealt with by suspension at the highest scale.
- The Tribunal may take into account previous incidents/penalties when setting any penalty.
- For any greater number, a lengthy suspension should be imposed to reflect the player's apparent disregard for the rules of the game and safety.